

VIII. a

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION

FIELD SCHOOL LEARNING CENTER
3131 Techny, Northbrook, Illinois 60062
7:00 PM, June 10, 2010

CALL TO ORDER OF THE OPEN SESSION OF THE REGULAR MEETING OF THE BOARD OF EDUCATION

The Open Session of the Regular Meeting of the Board of Education was called to order by President Handler at 7:05 PM.

ROLL CALL

Board Members

Present:	David Handler	
	Jeffrey Silver	Not Present
	Mary Crowe-Richards	
	Bob Spector	
	Shel Leshner	
	Bonnie Schoenberg	Not Present
	Mike Berkowitz	Not Present

District Administration

Present:	Dr. Alexandra Nicholson, Superintendent of Schools
	Dr. Craig Schilling, Interim Director of Business Services

A quorum of the Board was confirmed by President Handler.

ADDITIONS OR CHANGES TO THE AGENDA

Superintendent Nicholson added item IV. D, Facility Usage, for discussion in closed session.

READING OF COMMUNICATIONS TO THE BOARD OF EDUCATION

RECOGNITION OF AUDIENCE

PTC Executive Board Member Ruthie Rosenberg reported on the following:

- The PTC held a parent appreciation coffee to thank all the volunteers for all their hard work throughout the year. During the coffee, the PTC announced their new officers including Carolyn Welch the Vice President of student activities and Leslie Herman Resis the treasurer.
- The PTC is pleased to provide the District with 7 document camera sets as a result of the entire fund raising that took place throughout the year.

- The school supply sale is still going on and is a great opportunity for parents to have the supply shopping done for them. Pick up for supplies for both schools will be at the pancake breakfast and the parent orientation day in August.
- The PTC teamed up this year with Gulliver's for a fundraiser that raised \$1,000 business for Gulliver's which in turn made the District eligible for 10% but Gulliver's gave the district \$500.

Superintendent Nicholson thanked the PTC for all their support and generosity this year to the district.

CONSENT AGENDA

Member Crowe-Richards made a motion to approve items a through k of the Consent Agenda. President Handler seconded the motion. The motion passed 4:0.

ACTION ITEMS

Interim Director of Business Services, Dr. Schilling explained that the prevailing wage resolution is a standard resolution that needs to be passed every year and if not passed then the district is in violation with the law. This resolution was in the June 10, 2010 Board packet for review. Member Leshner made a motion to approve the prevailing wage resolution. Member Spector seconded the motion. The motion passed 4:0.

Interim Director of Business Services Dr. Schilling summarized the lease of laptop computers and provided the Board with two options which were either a 4-year FMV lease or remarketing rebate/4 year lease to own. Two quotes were received, one through CDW aka Providence Capital Network and one through American Capital Financial Services (utilized by Glenbrook HSD 225 for their computer leasing program). Each company provided an alternate quote in addition to a straight 4-year fair market lease proposal. The alternate was a lease to own with a guaranteed remarketing rebate at the end. After further discussion, Member Leshner made a motion to approve the 4-year FMV lease with American Capitol Financial Services with the remarketing rebate of \$13,500. Member Crowe-Richards seconded the motion. The motion passed 4:0.

Interim Director of Business Services Dr. Schilling summarized the possible move to Call One. Switching to Call One would be a "transparent" move and the district will not deal with any changes to the telecom service. Member Leshner made a motion to approve switching telecom services from AT&T to Call one. Member Spector seconded the motion. The motion passed 4:0.

Superintendent Nicholson summarized the request from Dave Del Boccio that Jennifer Day works 10 days with him in the month of June before her 12 month position begins. Jennifer will assist Dave in getting the new technology equipment up and running for the 2010-2011 school year. Jennifer Day will receive \$1,350.00 based on \$18.00 per hour at 7.5 hours per day for 10 days. Member Leshner made a motion to approve Jennifer Day to work 10 days in the month of June with Dave Del Boccio. Member Crowe-Richards seconded the motion. The motion passed 4:0.

INFORMATION AND DISCUSSION ITEMS

Administrative Reports

Dr. Craig Schilling summarized the proposals for the copies/printers which are Xerox and our current supplier, Kyocera. Both proposals are less than what we are currently paying and the equipment is state of the art and energy efficient. Both proposals offer better service. As part of the proposals, the companies will buy out all the leases that District 31 currently holds and incorporate brand new equipment. Dr. Craig Schilling scheduled a demonstration from both vendors for the support staff to attend to get their ideas on each of them.

President Handler asked when the facility plan will be reviewed. Superintendent Nicholson and Dr. Craig Schilling explained that the review will be completed and a report will be made to the Board at the October Board meeting. Superintendent Nicholson stated that the only facility improvement that is being completed while the Plan is being developed is the technology workroom due to the need for more space to accommodate the new technology equipment coming into the District. Additionally, some landscaping clean-up will be done this summer. Major facility improvements have been put on hold until the facility plan is completed and approved by the Board.

Dr. Craig Schilling requested that summer meetings be scheduled including members of the District's Stakeholder Financial Advisory Committee and Board of Education in order to discuss finances.

Principal Kalant reported on the following ACT (Academic, Community, and Teacher) information:

- Kindergarten screening took place in the last two days. The targeted tested areas include reading readiness, motor skills, language skills, speech skills, social/emotional literacy and ELL screening. Data from this screening will be used to balance classes for the fall.
- Summer School begins next Monday. Transportation, classes and teachers are ready.

Principal Murphy reported on the following ACT information:

- The 8th Grade graduation and party that followed were successful.
- Field is wrapping up the 2009-2010 school year and beginning to prepare for the 2010-2011 school year in terms of schedules and placements.
- Principal Murphy presented information about the school library. She summarized Destiny Follett, a new electronic warehouse that will help both Field and Winkelman collaborate and share resources with each other. Field and Winkelman are continuing to purchase books of high level learning to support students. They also continue to partner with the PTC in terms of book fairs and student authors. Principal Kalant stated that

Winkelman is using laptops to initiate reference skills and the learning center holds a school wide one month reading fair to target literacy at all levels.

Member Crowe-Richards asked if the learning centers have wish lists that may not just have books on the list but other sources that can be used in the learning centers. President Handler stated that the Board previously discussed having wish lists for classrooms. After further discussion, the wish list will be added to next month's administrative council agenda.

Director of Student Services Joanne Panopoulos reported on the following information:

- She is in the process of preparing grants for fiscal year 2011 funding.
- Last fall, the Board approved participating in fee for service. This money can be used for special education. As a result, the District received its first installment check from Medicaid of \$6,400.

Director of Communications Nancy Wasielewski reported on the following:

- Superintendent Nicholson explained that Nancy was not present but is currently working on the Communicator that will be out mid-summer.

Board Reports

Member Crowe-Richards stated that the NSSSED personnel issue has been settled.

Freedom of Information Act

The District received a FOIA request from IBT Organizing about bus transportation in West Northfield School District 31 on May 28, 2010, and the District responded on June 3, 2010.

District Enrollment

Superintendent Nicholson summarized the District enrollment reports.

Superintendent Nicholson distributed the draft of the District's new logo which was designed by the art teachers. The Board was pleased with the draft.

MOVING INTO CLOSED SESSION

Member Crowe-Richards made a motion to go into closed session. Member Spector seconded this motion. The motion was passed 4:0. The Board adjourned to closed session to consider information regarding the appointment, employment, compensation, and performance of specific employees.

The Board of Education adjourned to closed session at 8:00 PM.

RETURN TO OPEN SESSION

Member Leshner made a motion to return to open session. Member Spector seconded the motion. The motion passed 4:0.

Member Crowe-Richards made a motion to amend the insurance contract for eligibility at 0.5 FTE for teachers and 20 hours per week for non-certified staff and to pro rate the cost. Member Spector seconded the motion. The motion passed 4:0.

Member Spector made a motion to approve the following:

Educational Support Personnel

- a 3.5% salary increase for all ESPs
- a \$500.00 one-time bonus for District level assistants impacted by the personnel issues within the business department
- for Dave Delboccio
 - a title change to *Manager of Technology Infrastructure and Operations*
 - membership dues and professional development not to exceed \$2,500 per year
 - a blackberry for District use
 - a District p-card assigned to his name and department

Administration

- a 3.5% salary increase for Director Joanne Panopoulos, Principal Erin Murphy, Communication Director Nancy Wasielewski and Director of Buildings & Grounds Edmund Blankenheim
- a 6% salary increase plus \$7,500.00 for Principal Maria Kalant
- a three-year contract, FY 2011 through FY 2013, for Principal Erin Murphy, Director Joanne Panopoulos, Communication Director Nancy Wasielewski and Director of Buildings & Grounds Edmund Blankenheim
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Superintendent

- a 3.5% salary increase
- a five-year contract, FY 2011 through FY 2015, with the option of turning it into a five-year retirement contract during any of its years
- an increase in the number of vacation days from 22 to 25 per fiscal year

Member Crowe-Richards seconded the motion. The motion passed 4:0.

ADJOURN MEETING

Member Spector made a motion to adjourn the meeting. Member Leshner seconded the motion. The motion was passed 4:0. The Board adjourned at 9:15PM .

Board President

Board Secretary

Date