

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION

**FIELD SCHOOL LEARNING CENTER
3131 Techny, Northbrook, Illinois 60062
7:00PM, July 23, 2009**

**CALL TO ORDER OF THE PARENT/TEACHER CONFERENCE DAY
WAIVER HEARING**

The Parent/Teacher Conference Day Waiver Hearing of the Board of Education was called to order by President Handler at 7:09 PM.

ROLL CALL

Board Members

Present: David Handler
Jeffrey Silver
Mary Crowe-Richards
Bob Spector
Shel Leshner
Bonnie Schoenberg
Not Present: Mike Berkowitz

District Administration

Present: Dr. Alexandra Nicholson, Superintendent of Schools

A quorum of the Board was confirmed by President Handler.

PARENT/TEACHER CONFERENCE DAY WAIVER PRESENTATION

Superintendent Nicholson summarized the reason for filing a Parent/Teacher Conference Day Waiver for the upcoming 2009-2010 school calendar.

COMMENTS FROM THE AUDIENCE

There were no questions or comments from the audience.

ADJOURN PARENT/TEACHER CONFERENCE DAY WAIVER HEARING

Member Crowe-Richards made a motion to adjourn the Parent/Teacher Conference Waiver Hearing. Member Leshner seconded the motion. The motion passed 6:0. The Parent/Teacher Conference Waiver Hearing adjourned at 6:05 PM.

CALL TO ORDER OF THE OPEN SESSION OF THE REGULAR MEETING OF THE BOARD OF EDUCATION

The Open Session of the Regular Meeting of the Board of Education was called to order by President Handler at 7:11PM.

ROLL CALL

Board Members

Present: David Handler
Jeffrey Silver
Mary Crowe-Richards
Bob Spector
Shel Leshner
Bonnie Schoenberg
Mike Berkowitz Not Present

District Administration

Present: Dr. Alexandra Nicholson, Superintendent of Schools

A quorum of the Board was confirmed by President David Handler.

ADDITIONS OR CHANGES TO THE AGENDA

Superintendent Nicholson added item number III l, "Approve NSSED ARRA Installments", item number III m, "Approve Recommendation of Eric Sotomayor as a Full-Time Custodian Effective July 27, 2009", and item number III n, "Approve Recommendation of Toni Poteres as a Full-Time (1.0 FTE) Special Education Teaching Assistant to be Assigned to the Winkelman School During the 2009-2010 School Year".

Superintendent Nicholson added Item e to the Information and Discussion section IX of the agenda, "First Read of Pediculosis Policy".

READING OF COMMUNICATION TO THE BOARD OF EDUCATION

None.

PRESENTATION OF ILLINOIS STATE BOARD OF EDUCATION CERTIFICATES OF RECOGNITION

Superintendent Nicholson summarized the certificates received by Field and Winkelman Schools from Illinois State Board of Education.

RECOGNITION OF AUDIENCES

None.

CONSENT AGENDA

Member Silver made a motion to approve items a through n of the Consent Agenda, pending minor clerical changes to be made by the recording secretary, Tina Nielsen. Member Crowe-Richards seconded the motion. The motion passed 5:0.

ACTION ITEMS

Superintendent Nicholson reviewed the recommendation of candidate Stephanie Heller for the full-time special education teacher to be assigned to Field and Winkelman schools effective the beginning of the 2009-2010 school year. Member Crowe-Richards questioned Ms. Heller's level of experience.

Superintendent Nicholson reviewed the recommendation of the candidate Amanda Bass for the full-time English language learner teacher to be assigned to Winkelman School during the 2009-2010 school year. Member Silver questioned whether or not Ms. Bass had tenure in her previous school district, the reason for working at more than one previous school and her reason for seeking different employment.

Superintendent Nicholson reviewed the recommendation of the candidate Lisa Klein for the reading specialist to be assigned to Field School effective the beginning of the 2009-2010 school year.

Superintendent Nicholson reviewed the recommendation of the candidate Ward Aldrich for the part-time physical education teacher to be assigned to Winkelman School during the 2009-2010 school year.

Superintendent Nicholson reviewed the recommendation of the candidate Cheryl Roberts for the full-time Director of Business Services effective August 3, 2009. The Board of Education was introduced to Cheryl Roberts in the previous closed session meeting #1 held at 6:30 PM.

Superintendent Nicholson summarized the candidate Toni Poteres for the full-time special education teaching assistant to be assigned to the Winkelman School during the 2009-2010 school year.

Superintendent Nicholson summarized the candidate Eric Sotomayor for the full-time custodian to be assigned to the Winkelman School effective July 27, 2009.

Superintendent Nicholson explained that Cheryl Roberts will need to be named the assistant township school treasurer for our district.

Member Leshner made a motion to approve the employment of Stephane Heller, Amanda Bass, Lisa Klein, Ward Aldrich, Cheryl Roberts, Toni Poteres, and Eric Sotomayor. Member Crowe-Richards seconded the motion. The motion passed 6:0.

Member Shoenberg made a motion to approve Cheryl Roberts as assistant township school treasurer for District 31. Member Leshner seconded the motion. The motion passed 5:0 (Member Silver had stepped out).

INFORMATION AND DISCUSSION ITEMS

Administrative Reports

Superintendent Nicholson summarized the benefits of the District joining the purchasing card program that is sponsored by Illinois Association of School Business Officials in lieu of applying for a charge card. She explained that the Board will need to vote on this during the August Board of Education meeting in order to give Cheryl Roberts her time

to review who should hold a card. Member Leshner asked how the District is working without a charge card since the two cards the District had were canceled due to having been in Lisa Lawler's name. Superintendent Nicholson explained that the reimbursement process was being used until the District gets the IASBO purchasing card. Member Leshner expressed his preference for approving the card at the current Board meeting so employees do not need to use their personal charge cards. Director of Business Services Cheryl Roberts explained that a resolution is needed for Board approval.

Superintendent Nicholson summarized the operating statement for District 31's lunch program. Member Leshner noted the profit level change from school year 2006-2007 to 2007-2008. Board members discussed possible reasons for the different profit levels from one year to the next.

Principal Kalant reported on the following ACT (Academic, Community, and Teacher) information:

- Principal Kalant expressed the positive morale already taking place at Winkelman School. Teachers are active during this summer preparing bulletin boards and their rooms for next year.
- Principal Kalant summarized the preparation of the teacher institute days and explained that the data analysis is the focal point.
- Summer school is running smoothly.
- Principal Kalant reviewed the enrollment numbers expressing that they are relatively low from last July.

Principal Murphy reported on the following ACT information:

- Principal Murphy expressed positive activity during the summer of teachers already preparing their rooms for next year. Principal Murphy expressed the excellent job that the custodians are doing this year.
- Principal Murphy reported on the excellent turn out of teachers for the Pilsen Neighborhood field trip.
- Principal Murphy also reported on the excellent turn out of teachers for the technology training for Edline. 80 spots were planned and over 70 teachers were involved.

Member Crowe-Richards questioned which students attended the Pilsen Neighborhood field trip. Principal Murphy stated that all 8th grade students attend because the trip integrates social studies and Spanish classes.

Director of Student Services, Joanne Panopoulos reported on the following information:

- Director Panopoulos explained that the special education staff is being trained in Skyward. This training will save time and be more efficient for reports on IEP meetings.

Nancy Wasielewski reported on the following projects that she is working on during the summer:

- 2009-2010 Handbook
- Summer Communicator
- WEB Updates
- Edline training for the District

Board Reports

Member Crowe-Richards summarized the NSSED meeting wherein they approved the budget for the buildings. Member Crowe-Richards explained that the administrative staff will be moved into the Rudloff building for one year while the North Shore Academy is under construction. Member Crowe-Richards also reported that the financial statements will be reviewed by a financial committee.

Member Spector reported on the latest Ed-Red information. Superintendent Nicholson reported that Elaine Nekritz stated that the construction bill was individually ratified for the 23 school districts still owed the Construction Grant money and that District 31 will be receiving \$1.8 million.

Member Schoenberg reported on the Education Foundation wherein they discussed the 5k Walk/Run event scheduled for October 4th for the entire community at Techny Prairie Loop.

Student Assessment

Superintendent Nicholson summarized the student assessment report that included 2008-2009 student scores for MAP and ISAT. District 31 made AYP as a result of the spring 2009 ISAT results. All ISAT and MAP scores are excellent with the exception of ISAT writing. Superintendent Nicholson expressed that the administration and teachers who have seen the writing scores are very surprised by them and will be conducting a thorough analysis to determine the reasons for the low scores. She will be able to report back to the Board in September. Parent, Julie Tye questioned if the State takes into consideration any severe issues that can happen during ISAT testing. Superintendent Nicholson replied that the State makes no adjustments.

Freedom of Information Requests Acts

None

MOVING INTO CLOSED SESSION

Member Silver made a motion to go into closed session. Member Crowe-Richards seconded this motion. The motion was passed 6:0. The Board adjourned to closed session to consider possible legal matters and the appointment, employment, compensation or performance of specific employees.

The Board of Education adjourned to closed session at 8:47 PM.

RETURN TO OPEN SESSION

Member Leshner made a motion to approve the recommended 2009-2010 proposed administrative salaries as amended by the Board in closed session. Member Schoenberg seconded the motion. The motion passed 6:0.

Member Leshner made a motion to approve amending Superintendent Nicholson's employment contract to set her fiscal year 2010 salary to \$200,000.00. Member Schoenberg seconded the motion. The motion passed 5:0.

ADJOURN MEETING

Member Silver made a motion to adjourn the meeting. Member Schoenberg seconded the motion. The motion was passed 6:0. The Board adjourned at 10:10 PM.

Board President

Board Secretary

Date