



# WEST NORTHFIELD SCHOOL DISTRICT 31

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## **BOARD OF EDUCATION MEETING – VISITOR’S STATEMENT**

Comments from personnel and the public are included on the agenda for each regularly scheduled Board of Education meeting as a means of allowing an opportunity for views to be expressed on issues and matters relating directly to West Northfield School District 31. Visitors wishing to address the Board will be recognized and asked to rise, state his/her name, legal address, and organization represented, if any, and briefly state his/her business. Such matters shall be limited to five minutes of floor time for each visitor. All topics that come to the Board need to have first been brought to the attention of the administration. For topics that require more time for adequate coverage, the visitor needs to complete the Visitor Statement form and submit it to the Superintendent at least one week prior to the scheduled Board meeting.

1. Name \_\_\_\_\_

2. Address \_\_\_\_\_

Check where applicable:  Citizen  Parent  Student  
 Field  Winkelman

3. Organization represented (if any) \_\_\_\_\_

4. Subject of statement \_\_\_\_\_

5. Brief summary of statement

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Has the matter been discussed with the school administration?

\_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_