

Minutes

PTC General Meeting

November 12, 2009

1. Call meeting to order
Suzanne called the meeting to order at 1:17 p.m. She reminded everyone that the next PTC meeting would take place on Thursday, December 3, 2009 in the EVENING...at 7:30 p.m. at Field Middle School. Suzanne expressed her thanks to all the volunteers who have given support and help with all the meetings and events this year.
2. Minutes of Meeting-October 8, 2009
The minutes of the October 8, 2009 were distributed and reviewed. Ruthie made a motion to approve the minutes. Amy Tamul seconded the motion. The minutes were approved.
3. Teacher Representative Reports
 - a. Ms. Clark - Winkelman - Ms. Clark shared and circulated the thank you notes and posters made by the Winkelman teachers & classes that received the new document cameras funded by the PTC. Student Council is conducting a food drive until November 19th. All students are encouraged bring a non-perishable food item to school. Kindergarten is focusing on Native Americans and holding their Pow Wow. 1st grade is learning about Pilgrims and Native Americans. Their feast is Tuesday, Nov. 17th. 2nd grade are meeting with their buddies and making Thanksgiving placemats. 3rd-5th grades are making blankets and baskets for their donated food items. They are also growing basil and tomatoes in science to give to the food pantry. All parents are encouraged to sign up for Edline if they have not already. In the technology lab 1st grade is learning word families on the computer. 2nd and 3rd grade are focusing on keyboarding and graphing. 4th grade is learning different applications from Microsoft...currently they are learning PowerPoint. 5th grade is incorporating the step up to writing program in technology and learning moviemaker and photostory applications.
 - b. Mrs. Perley - Field - Mrs. Perley encouraged all parents to ready the weekly news emailed out in the Tiger's Roar as well as reviewing the calendar. 6th grade is conducting a coat drive. The Dry Cleaning Factory on Waukegan Rd has donated dry cleaning for all the coats donated. However, they cannot clean hats and gloves so families are asked to wash the hats and gloves they donate. 7th grade went to the Senior Center on Halloween. They also had a Veteran's Day assembly. 8th grade had a successful Leadership Day. They also visited the Pilsen neighborhood. Wednesday, November 18th is the Fall Band Concert. A LEAF - "Leadership, Effort, Achievement at Field" Assembly will take place November 30th. Field is

- asking for baby socks and hats to be donated to the school. They will send them to a local hospital. Also, donations of old cell phones are welcome.
4. Karie reviewed the budget in detail. The final number for Entertainment Books sales is \$4,320. Halloween on Ice brought in \$2,786.94. The school store is showing a negative number since all supplies are purchased in the beginning of the year and sold throughout the year. This number will increase.
 5. Committee Reports-
 - a. Art Enrichment - Art enrichment began in every class in Oct/Nov. The art enrichment program will be reviewed this year beginning in January and art volunteers will be asked for their input on art pieces and projects
 - b. Bingo Night - Sharon Kohn, chair of Bingo night reported. Bingo night is scheduled for January 22, 2009, and will be held from 6:30 - 8:30 p.m. Admission will be \$8.00 in advance and \$10.00 at the door. This will include 2 bingo cards, a drink and a slice of pizza. Additional cards will be sold for \$1.00 each. A document camera will be used during this event. They are checking into purchasing the bingo equipment. Renting is very expensive and it will be more cost effective in the long run to purchase equipment. "Save the date" flyers were sent out the first week in November, which includes a request for donations. Another informational flyer will be sent out the 2nd week in December and the final flyer sent out the 1st week in January. There will be a bake sale, and the committee is looking for a volunteer bake sale coordinator, as well as volunteers for the night of the event. If you are interested, contact Sharon Kohn at kohnkohn@comcast.net.
 - c. Book Fairs - Winkelman - Lynn O'Dea and Katty Nematollahi are handling the book fair at Winkelman School. The dates are November 19 and 20; 9:00 am - 3:00 p.m., November 21 from 11 - 1 p.m., November 23rd from 2-4:40 pm and November 24th from 1:00 pm-8:30 p.m. They are looking for volunteers to help set-up the Book Fair on Thursday, November 19th @10:30 a.m.. If you are able to help please contact Lynn O'Dea at lynn2014@comcast.net. Friday morning teachers will have a preview breakfast. Students will have an opportunity during school to write a wish list. Sue Americus and Karie Mahler are coordinating the book fair for Field Middle School. The book fair will be open during lunch hours on Wed/Thurs/Friday December 3, 4 and 5th from noon-1:20 pm. It will also be open Thursday Dec 4th in from 6:30 - 8:30p.m. Students will be able to use their lunch card to purchase books again this year. A wish list is being added at Field.
 - d. Fall Catalog Sale - The fall catalog sale has estimated sales of approximately \$22,000 before expenses. The catalog item pick up is scheduled for Saturday, November 21st from 10am- 2pm. Volunteers are needed to help organize the delivered boxes of merchandise on Friday,

November 20th at 3:30 p.m. at Winkelman. Volunteers are asked to meet the drop off entrance.

- e. Halloween on Ice - The Halloween on Ice was a great success. Everyone enjoyed the event. The haunted house was very popular. Ruthie thanked the staff and Mrs. Perley who were very helpful in making this event a success. It was also mentioned that this is a family event and not intended to be a drop off event.
 - f. Hospitality - Snacks/baked treats will be provided for teachers during the first 2 days of parent/teacher conferences. The PTC will provide a full dinner for teachers on November 24, 2009, from 4:20 - 5:00 pm. All Winkelman teachers will be having dinner together during this time. The PTC will also be providing snacks/baked treats for Field teachers during the first two days of parent/teacher conferences with dinner put out during the third evening. Field teachers are staggering their dinner times.
 - g. Parent Publishing - Parent publishing began this week. 15 volunteers have signed up. Volunteers are needed to interview students and work with them on editing their stories. Volunteers are needed to fill 2 hour time slots Tues or Thurs pm and Wed am. If you are able to help during any of these times, please contact Danielle Pekay at Danielle@pekay.net.
 - h. Winkies Book Club- Winkies Book Club will begin January 11, 2010. Students will meet by grade level once a week during their recess for 5/6 weeks. Each grade will have different books/stories assigned. Parent volunteers are needed.
6. Old Business
- a. Sports Challenge- Suzanne reported that Lisa Chron along with Mr. LeBlanc would be co-chairing the sports challenge. The PE staff at Field will help create the teams. There will be practices before the event. Suzanne shared the exciting details of this event. The event is scheduled for April 23, 2010 at Field Middle School. There will be 4 teams: Each team will have 12 players per team: 8 Field students, 2 teachers, and 2 parents. It is going to be an exciting event. Look for more information on this event to come.
 - b. School Store Co-chair - the Winkelman School Store is looking for a co-chair as well as volunteers to work at the Winkelman School Store on Thursdays from 10:45 p.m.-12:30 p.m.. If you are interested in helping please contact Sandy Hill at dune4boys@comcast.net.
7. New Business
- a. Document Cameras Funding Request - The purchase of additional Document Cameras have been approved by the Executive Board as part of the Technology line item. The cameras are installed and being utilized. The thank you notes mentioned earlier are for these document cameras.

- b. District 31 Directory Issues - there were a few issues in printing this year's Directory. As a result, we will be looking into the possibility of a new printer for next year's directory.
 - c. PTC Membership Spring Registration - PTC will be including membership forms for sign-up in spring registration for the following school year. This will be beneficial in many ways. One of which will be to form committees sooner and also allow the majority of the work on the directory to start earlier.
 - d. Committee Chairpersons are asked to submit a paragraph of written text summarizing their event to Nancy Wasielewski at the District office. Her email is nwasielewski@district31.net. She not only sends this information to local publications, but uses it for the District 31 website and to present at meetings.
 - e. Foundation Report - The winter benefit is scheduled for February 6, 2009 at will be held again at Field Infinity in Northbrook. All are encouraged to mark their calendars and attend. Tickets will be \$45 per adult. Teacher's rate is \$25.00.
8. Principal Reports:
- a. Maria Kalant, Winkelman (Ms. Clark gave Mrs. Kalant's report) - Parent/Teacher conferences are scheduled for Nov 16, 23 and 24th. Online sign-up is now closed. Families still wanting to sign-up for a conference should call Chris in the front office. Winkelman is continuing to focus on RTI - Response to Intervention. Ms. Clark explained the structure of RTI in the schools and District. It allows for a unified behavior plan. Winkelman is also focusing on LifeSmarts and the 3 B's.
 - b. Erin Murphy - Field - Parent/Teacher conferences will also take place at Field Middle School on Nov 16, 23 and 24th. New Service learning classes are going well. Students research service learning opportunities and then make.... Blankets or put together backpacks for children in need. The NCDAA assembly will be postponed until next week. The subject is Cyberbullying. It will cover the power of technology tools and how to use them responsibly. The cultural arts money has been spent and they are looking forward to the programs. In December the Rope Warrior will be coming. He is a powerful and fun speaker. In February, Wheels in Motion will perform a modern dance with a powerful message. Erin Murphy encouraged anyone who has not signed up for Edline to do so. If anyone needs assistance, they are encouraged to call the school. It is a very important tool for communication.
9. Superintendent Report - Dr. Nicholson shared that District 31 will be an H1N1 immunization site. She explained the reasons and the process that will be involved in immunizing students. A team of trained vaccinators from the county will come into the school and provide immunizations to students. Winkelman will be the first week in December with Field the second week in

December. Every child will be required to return a form stating they will be receiving a H1N1 vaccine or they will NOT be receiving a H1N1 vaccine. An electronic packet will be sent out the week of November 16th. Parents are asked to contact their physician with any questions related to the vaccine itself, or whether their child should or should not receive the vaccine.

10. Adjourn - The meeting was adjourned at 2:35 p.m.