

RETURNING STUDENT GRADES 1-8

Welcome back to our District 31 family! We look forward to continuing to work with your child in the coming school year.

STEPS		WHERE & WHEN	WHAT TO BRING
1	<p>Complete Infosnap</p>	<p>Independently on line beginning February 4, 2019, per instructions mailed home, OR, if assistance is needed...</p> <p>Choose from the following registration events in February:</p> <ul style="list-style-type: none"> ● 3:10 pm - 7:00 pm, February 14, 2019 (Winkelman) ● 9:00 am - 4:00 pm, February 15, 2019 (District Office) <p>If you miss either of these in-person registration events, you may stop by the District Offices between 9:00 am - 4:00 pm Monday - Friday. The District Office is located at 3131 Techny Road, Northbrook.</p> <p>Please allow 30 - 45 minutes to complete Step 1.</p>	<p>Parents who have not moved residences - NA</p> <p>Parents who moved residences within the District #31 boundaries or who have extended their current leases must prove residency - bring residence documents to Wendy Steinberg at the District Office.</p> <ul style="list-style-type: none"> ● Original birth certificate and Current proof of residency <ul style="list-style-type: none"> ○ Homeowner <ul style="list-style-type: none"> ■ 1 of the following <ul style="list-style-type: none"> ● Real estate tax bill ● Mortgage document <p style="text-align: center;">----AND---</p> ■ 2 of the following <ul style="list-style-type: none"> ● Utility bill (Gas, Electric, Water, etc.) ● Vehicle registration ● Auto/Homeowners insurance ● Bank statement ● Public Aid or Medicaid letter / card ● Credit card statement ● Paycheck stub ● City sticker receipt ○ Renter <ul style="list-style-type: none"> ■ 1 of the following <ul style="list-style-type: none"> ● Signed lease - Valid lease must be on file at all times. ● Section 8 letter/Military housing letter <p style="text-align: center;">----AND---</p> ● Proof of rent payment (current rental - 2 months; new rental - security deposit and first month's rent) <p style="text-align: center;">----AND---</p> ■ 2 of the following <ul style="list-style-type: none"> ● Utility bill (Gas, Electric, Water, etc.) ● Vehicle registration/City sticker receipt ● Auto/Homeowners insurance ● Bank statement ● Public Aid or Medicaid letter / card ● Credit card statement ● Paycheck stub
2	<p>Pay Fees & Submit Required Documents</p>	<p>Fees: Pay online at time of registration or mark "check/cash" and submit to the District Office. To apply for financial assistance, please select "Financial Aid" on the "Payment and Submit" page, complete registration process and complete Financial Aid for at District Office. For early registration fee discount, registration must be completed and fees must be paid by April 26, 2019.</p> <p>Health Forms: Submit to your respective school office.</p>	<p>Refer to grade level required health forms listed on the Winkelman and Field websites under the <i>Our School</i> menu <i>Health Office</i> tab.</p>

YOU ARE DONE!