



## WEST NORTHFIELD SCHOOL DISTRICT 31

3131 TECHNY ROAD, NORTHBROOK, ILLINOIS 60062-5899  
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### AGENDA FOR THE REGULAR MEETING OF THE BOARD OF EDUCATION

**FIELD SCHOOL LEARNING CENTER**  
**3131 Techny, Northbrook, Illinois 60062**  
**7:00 PM, September 27, 2018**

**Enter through District Office entrance located at 3131 Techny, Northbrook, Illinois 60062**

#### 7:00 PM Budget Hearing

- I. CALL TO ORDER
- II. ROLL CALL OF MEMBERS
- III. PRESENTATION OF FISCAL YEAR 2019 BUDGET – Chief School Business Official Cathy Lauria
- IV. COMMENTS FROM AUDIENCE
- V. ADJOURNMENT

#### 7:15 PM Regular Meeting of the Board of Education

- I. CALL TO ORDER
- II. ROLL CALL OF MEMBERS
- III. ADDITIONS OR CHANGES TO THE AGENDA
- IV. READING OF COMMUNICATIONS TO THE BOARD OF EDUCATION
- V. RECOGNITION OF AUDIENCE
  - A. Visitors Requesting to Address the Board - no requests
- VI. PRESENTATIONS / RECOGNITIONS / INTRODUCTIONS
  - A. Winkelman Student Patrick Hazlitt Eagle Scouts Project - Winkelman Principal Erica Berger
  - B. Title I - Director of Curriculum & Instruction Dr. Carrie De La Cruz and Director of Special Education Dr. Janine Gruhn

VII. CONSENT AGENDA

- A. Approve Minutes of the August 23, 2018 Regular Meeting of the Board of Education
- B. Approve Minutes of the August 23, 2018 Closed Meeting #1 of the Board of Education
- C. Approve Minutes of the August 23, 2018 Closed Meeting #2 of the Board of Education
- D. Approve Warrants for the Second Half of the Month of August in the Amount of \$139,290.67
- E. Approve Warrants for the First Half of the Month of September in the Amount of \$223,556.07
- F. Approve Payroll for the Second Half of the Month of August in the Amount of \$418,393.15
- G. Approve Payroll for the First Half of the Month of September in the Amount of \$428,856.54
- H. Approve Board Policy *Accelerated Placement Program* Effective Immediately
- I. Approve Board Policy *School Admissions and Student Transfers To and From Non-District Schools* Effective Immediately
- J. Approve FMLA for Julia Mazzetti Beginning on or About December 16, 2018
- K. Approve Employment of Vlada Bernhardt, Winkelman Learning Media Center Instructional Assistant, Effective September 6, 2018
- L. Approve Employment of Tania C. Gastelum, Field Registered Nurse, Effective September 11, 2018
- M. Accept Resignation of Gualberto Carrillo, Winkelman Night Custodian, Effective September 4, 2018
- N. Accept Resignation of Amy McBride, Winkelman Instructional Assistant, Effective September 12, 2018
- O. Accept Donation - none

VIII. ACTION ITEMS

- A. Adoption of the 2018-2019 Budget
- B. School Wide Title I
- C. Teacher Dismissal

IX. INFORMATION AND DISCUSSION ITEMS

- A. Administrative Reports
  - 1. Administrative Sharing
- B. Cathy Lauria, Chief School Business Official
  - 1. Monthly Budget Summary / General Ledger Summary / Year To Date - August 2018  
Updated July Monthly Budget Report - Final Budget Amounts
  - 2. Public Disclosure of Total Compensation Report - FY19 Report
  - 3. 2018-2019 Administrative Compensation Report
  - 4. P-Card Summary Reports - August 2018
  - 5. Facility Updates - verbal
- C. Board Reports - verbal
  - 1. Bob Spector – Northfield Township Board Presidents and Ed Red
  - 2. Jeffrey Steres – Illinois Association of School Boards
  - 3. Alexandra Nicholson – Northern Suburban Special Education District
  - 4. Nancy Hammer – Glenview Plan Commission
  - 5. Bob Resis - Northbrook Economic Development Committee

6. Laura Greenberg – Stakeholder Financial Advisory Committee
7. Daphne Frank – Education Foundation and Parent Teacher Club

D. Student Enrollment - September 2018

E. Freedom of Information Act Requests

1. James Duffy, Local Union No. 134 - certified payroll and contract award for BTS Telecommunication Solutions
2. SmartProcure for any and all purchasing records from 2013-01-01 (yyyy-mm-dd) to current

F. Policies First Read - none

G. Future Board Meeting Open Session Discussion Topics

1. October 2018

- a) Seven Year Strategic Plan Calendar
- b) Administrative Job Descriptions

2. Month to be Determined

- a) Hiring Goals - Hiring Strategies; Hiring for Skills, Abilities, and Values; Diversity; Experience
- b) Hiring a Superintendent
- c) Administrative Employment Contracts
- d) Administrative Goal Setting
- e) Administrative Performance Evaluations
- f) Administrative Salary / Compensation Strategy
- g) Non-Administrative Job Descriptions
- h) Winkelman PLCs

X. RECOGNITION OF AUDIENCE

XI. CLOSED SESSION TO CONSIDER INFORMATION REGARDING COLLECTIVE BARGAINING, IMMEDIATE LITIGATION, AND THE APPOINTMENT, EMPLOYMENT, COMPENSATION, OR PERFORMANCE OF SPECIFIC EMPLOYEES

XII. ACTION REGARDING COLLECTIVE BARGAINING, IMMEDIATE LITIGATION, AND THE APPOINTMENT, EMPLOYMENT, COMPENSATION, OR PERFORMANCE OF SPECIFIC EMPLOYEES

XIII. ADJOURN MEETING

Respectfully submitted,

Dr. Alexandra Nicholson  
Superintendent of Schools  
September 27, 2018