

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
FIELD MIDDLE SCHOOL LEARNING CENTER
2055 Landwehr Rd, Northbrook, Illinois 60062
7:00 PM, August 23, 2018**

CALL TO ORDER

The Regular Meeting of the Board of Education was called to order by President Spector at 7:00 PM.

ROLL CALL

Board Members:

Present: Melissa Choo Valentinas arrived 7:15 PM
 Robert Resis arrived 7:10 PM
 Robert Spector
 Jeffrey Steres
 Daphne Frank
 Laura Greenberg
 Nancy Hammer

District Administration:

Present: Dr. Alexandra Nicholson, Superintendent of Schools

A quorum of the Board was confirmed by President Spector.

President Spector made a motion to go into closed session to consider information regarding the appointment, employment, compensation, or performance of specific employees.

Member Steres second the motion. The motion passed 7:0. Final Resolution: Aye:, Robert Resis, Bob Spector, Jeffrey Steres, Daphne Frank, Laura Greenberg, Melissa Choo Valentinas, Nancy Hammer.

Member Hammer made a motion to adjourn the closed session meeting. Member Frank second the motion. The motion passed 7:0 at 7:43 PM. Final Resolution: Aye: Melissa Choo Valentinas, Jeffrey Steres,Daphne Frank, Laura Greenberg,Bob Spector, Nancy Hammer, Robert Resis.

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7:00 PM, August 23, 2018**

CALL TO ORDER

The Regular Meeting of the Board of Education was called to order by President Spector at 7:45 PM.

ROLL CALL

Board Members:

Present: Melissa Choo Valentinas
 Robert Resis
 Robert Spector
 Jeffrey Steres
 Daphne Frank
 Laura Greenberg
 Nancy Hammer

District Administration:

Present: Dr. Alexandra Nicholson, Superintendent of Schools
 Catherine Lauria, Chief School Business Official

A quorum of the Board was confirmed by President Spector.

ADDITIONS OR CHANGES TO THE AGENDA

None

READING OF COMMUNICATIONS TO THE BOARD OF EDUCATION

None

RECOGNITION OF AUDIENCE

Field Principal Dr. Erin Murphy, recognized Band Teacher Mr. Mike Miller along with the honors band members that won the IGSMA, Superstate Wind Ensemble.

Field Principal Dr. Erin Murphy and Winkelman Principal Mrs. Erica Berger introduced the new faculty members for the 2018-2019 school year.

ACTION REGARDING THE APPOINTMENT, EMPLOYMENT, COMPENSATION OR PERFORMANCE OF SPECIFIC EMPLOYEES

Member Steres made a motion to ratify the employment of Dr. Janine Gruhn as the Director of Special Education effective August 13, 2018. Member Frank second the motion. The motion passed 7:0. Final Resolution: Aye: Melissa Choo Valentinas, Jeffrey Steres, Daphne Frank, Laura Greenberg, Bob Spector, Nancy Hammer, Robert Resis.

Member Frank made a motion to ratify the employment of Mr. Dominic Milano as the Field Assistant Principal effective August 6, 2018. Member Greenberg second the motion. The motion passed 7:0. Final Resolution: Aye: Laura Greenberg, Robert Resis, Bob Spector, Nancy Hammer, Melissa Choo Valentinas, Jeffrey Steres, Daphne Frank.

PRESENTATION

Field School Math Teacher Ms. Julie Stone presented on Professional Learning Communities and Connection to Quality Education.

Superintendent Nicholson reviewed the 2015-2016 through 2022-2023 Strategic Plan including expenses related to strategies, the Scorecard for each goal, and 2018-2019 action plans. The Board requested the administration provide the following: a calendar showing how the entire Strategic Plan will be completed by the end of the seven years; what the PLCs need in terms of meeting time and options on how to accomplish this; any budget items the Board could consider eliminating in order to provide funds for what is needed; whether District 31 could have a special place in the media to share information on a regular basis.

Director of Curriculum and Instruction Dr. Carrie De La Cruz presented the Accelerated Placement Act.

Superintendent Nicholson presented the spring 2018 5Essentials results. The Board asked the administration to determine a way to survey staff and parents mid-year in addition to the spring 5Essentials Survey.

CONSENT AGENDA

Member Steres made a motion to approve items a-ee of the consent agenda. Member Hammer second the motion. The motion passed 7:0. Final Resolution: Aye: Melissa Choo Valentinas, Daphne Frank, Laura Greenberg, Robert Resis, Bob Spector, Nancy Hammer, Jeffrey Steres.

ACTION ITEMS

Chief School Business Official Cathy Lauria presented the 2018-2019 tentative budget. It is recommended that the Board of Education adopt the 2018-2019 tentative budget as presented, direct that copies be made available for public inspection for a period of not less than 30 days beginning on or before August 24, 2018, hold a public hearing on said budget and post the attached notice of said availability for inspection in the newspapers.

The budget must be adopted in final form by the Board of Education no later than September 30, 2018. The tentative budget maybe amended and changed up until the time it is adopted in its final form.

Copies of the 2018-2019 Tentative District Budget can be found in PDF format on the District's website under "Our District/Business Services" for viewing and/or printing.

Mrs. Lauria stated though the tentative budget reflects an unbalanced budget, no deficit reduction plan is required. She added the tentative budget is a reflection of numerous

anticipated revenues and expenses at that point in time and will be updated, as needed. She also noted the unbalanced budget in the Education Fund was mainly due to the expected increase in tuition costs, over \$400,000, for those participating in NSSD's programs. Increases to salaries and benefits also have an impact on this, as well, as these are always the largest component of the operating budget. Dr. Spector commented the tuition piece is an area we have little control over. Mrs. Lauria noted the tentative budget from the prior year was also unbalanced but by year end, the District experienced a surplus budget. This is due to the many moving parts taking place over the course of the year. Also noted was any changes to the tentative budget will be summarized at the September Board. Member Greenberg stated that in years past we have approved a deficit budget but when the year is over it wasn't a deficit budget due to using aggressive numbers used in preparing the tentative budget. Further discussion was held regarding the message of the tentative budget. Member Steres commented it may be helpful to have information provided for the last five years regarding budgeted numbers versus actual. Mrs. Lauria will provide the information.

After further discussion, Member Steres made a motion to adopt the tentative 2018-2019 budget. Member Greenberg second the motion. The motion passed 7:0. The motion passed 7:0. Final Resolution: Aye: Daphne Frank, Laura Greenberg, Robert Resis, Bob Spector, Nancy Hammer, Melissa Choo Valentinas, Jeffrey Steres.

INFORMATION AND DISCUSSION

Director of Buildings and Grounds Ed Blankenheim reported Innovative Modular has given a tentative date of occupancy of September 18, 2018. Furniture is currently being stored and will be shipped to Winkelman by the company once the modulars are completed. Member Steres commented that he was not surprised of the delay of the modular's availability; however, he is disappointed in the delay of the exterior and the use of the playground for students for recess. He questioned if the debris will be taken away prior to September 18th or sooner. Mr. Blankenheim stated that he needs to look into that. Chief School Business Official Cathy Lauria also reported on the union vs nonunion issues the District has experienced during the construction. The contract was approved as a union/non-union contract. There is not an Illinois union that handled some of the initial work being done (placing modulars on foundation), but for other work there are unions available. The district does not have to use union workers but does need to comply with prevailing wage laws. Prevailing wage is typically less expensive than union workers. Building agents have the job of coming out to protest if the project has any non-union workers. The purpose is to get the non-union workers to leave by expecting union workers to walk off the job, if non-union workers remain. Another reason is to make the progress of the project more difficult to complete and offer other companies the contractor can use that are union workers. Mrs. Lauria asked if the Board was comfortable with moving forward, as planned, whether protesting occurs or not. After further discussion, it was determined that if the community is aware of the possibility for protests, they are fine with moving forward. Member Frank requested a memo go out to the parents informing them of the possibility of protests occurring, which have included the use of inflatable rats being in front of the building.

Winkelman Principal, Erica Berger stated that today was the first day of school and everything went well.

Board President Spector asked, due to time constraints, if there was anything in the monthly budget reports needing to be discussed or reported. Chief School Business Official, Cathy Lauria, stated there was nothing unusual needing to be reported.

BOARD REPORTS

Member Steres stated that he is scheduled to attend this Wednesday's NSSD meeting. Member Steres also stated that a monthly rotation is not a solid process and will need to be discussed further.

STUDENT ENROLLMENT

Superintendent Nicholson reported on the August enrollment. After the report, Member Steres stated he would like the Board to revisit class size guidelines.

FREEDOM OF INFORMATION

None

POLICIES FIRST READ

None

RECOGNITION OF AUDIENCE

None

ACTION ITEMS FROM CLOSED

Member Greenberg made a motion to approve an unpaid leave of absence for Akhila Lakkamsani, Field Instruction Assistant. Member Frank second the motion. The motion passed 7:0. Final Resolution: Aye: Robert Resis, Bob Spector, Nancy Hammer, Melissa Choo Valentinas, Jeffrey Steres, Daphne Frank, Laura Greenberg.

ADJOURN

Member Steres made a motion to adjourn. Member Frank second the motion. The motion passed 7:0 at 1:25 AM. The motion passed 7:0. The motion passed 7:0. Final Resolution: Aye: Daphne Frank, Laura Greenberg, Robert Resis, Bob Spector, Nancy Hammer, Melissa Choo Valentinas, Jeffrey Steres.

Board President

Board Secretary

Date