



# WEST NORTHFIELD SCHOOL DISTRICT 31

## BOARD BRIEFS

FEBRUARY 21, 2019

### REGULAR MEETING OF THE BOARD OF EDUCATION

3131 Techny Road, Northbrook, Illinois 60062-5899

8:00 PM, December 20, 2018

847-272-6880 • FAX 847-272-4818 • [www.district31.net](http://www.district31.net)

## PRESENTATIONS

### District Calendar

Principals Dr. Erin Murphy and Erica Berger presented the 2019-2020 calendar recommended by the Calendar Committee. Their review highlighted the increase of five student attendance days, early dismissal Mondays to provide for important staff collaboration time, holidays, emergency days during the school year, etc. A communication is being prepared for staff and parents with more details about these important calendar factors. Although the 2019-2020 calendar is Board approved, it still needs to be approved by the Illinois State Board of Education before it can be considered final. Questions regarding the Board approved calendar should be referred to Superintendent Dr. Alexandra Nicholson at [anicholson@district31.net](mailto:anicholson@district31.net).

### Shared Leadership Calendar

Superintendent Dr. Alexandra Nicholson presented the first ever District Shared Leadership Calendar. This calendar outlines the processes used for major decision making that involves receiving input from members of the Professional Learning Communities (grade level and department teams), School Leadership Teams, and the District Leadership Team before requesting Board action.

### Recruitment and Retention Plan

Superintendent Dr. Alexandra Nicholson presented the processes utilized by administration to recruit, employ, and retain certificated personnel.

### Administrative Employment Contracts, Performance Evaluation and Goal Setting, Salary/Compensation/Length of Contracts

Superintendent Dr. Alexandra Nicholson presented the processes utilized to recruit administrators, and once recruited, what their employment contracts include, how their performance is evaluated, how their performance goals are established, how their salary/compensation is determined, and how the length of their employment contracts are determined.

## BOARD APPROVALS

### Board Approved 2019-2020 Calendar

The Board approved the 2019-2020 calendar recommended by the Calendar Committee. This Board approved calendar will need to be approved by the Illinois State Board of Education (ISBE) before it can be finalized. The 2019-2020 calendar includes 180 student attendance days, 185 teacher work days, and early dismissal Mondays for maximum teacher collaboration which is imperative to student growth and achievement. Additional details will be communicated via an upcoming administrative communication.

The next regular meeting of the Board of Education is scheduled for 7:00 PM, Thursday, March 21, 2019 in the Field Library Media Center.

## BOARD OF EDUCATION

**Dr. Bob Spector**  
*President*

**Robert Resis**  
*Vice President*

**Laura Greenberg**  
*Secretary*

**Melissa Choo Valentinas**  
**Daphne Frank**  
**Nancy Hammer**  
**Jeffrey Steres**

## ADMINISTRATION

**Dr. Alexandra Nicholson**  
*Superintendent of Schools*

**Dr. Carrie De La Cruz**  
*Director of Curriculum and Instruction*

**Dr. Janine Gruhn**  
*Director of Special Education*

**Catherine M. Lauria**  
*Chief School Business Official*

**Dr. Erin Murphy**  
*Principal*  
*Field Middle School*

**Erica Berger**  
*Principal*  
*Winkelman School*

**Nino Alvarez**  
*Assistant Principal*  
*Winkelman School*

**Dominic Milano**  
*Assistant Principal*  
*Field School*