



WEST NORTHFIELD SCHOOL DISTRICT 31

3131 TECHNY ROAD, NORTHBROOK, ILLINOIS 60062-5899

847-272-6880 FAX 847-272-4818 www.district31.net

AGENDA FOR THE REGULAR MEETING OF THE BOARD OF EDUCATION

**WINKELMAN SCHOOL COMMONS
1919 Landwehr Road, Glenview Illinois 60026
8:00 PM, December 20, 2018**

Enter through main entrance located on Landwehr, Glenview, Illinois 60026

8:00 PM Public Hearing on Proposed 2018 Tax Levy

- I. CALL TO ORDER
- II. ROLL CALL OF MEMBERS
- III. PRESENTATION OF LEVY – Chief School Business Official, Cathy Lauria
- IV. COMMENTS FROM AUDIENCE
- V. ADJOURNMENT

8:10 PM Regular Meeting of the Board of Education

- I. CALL TO ORDER
- II. ROLL CALL OF MEMBERS
- III. ADDITIONS OR CHANGES TO THE AGENDA
- IV. READING OF COMMUNICATIONS TO THE BOARD OF EDUCATION
- V. RECOGNITION OF AUDIENCE
 - A. Visitors Requesting to Address the Board - no formal requests
- VI. PRESENTATIONS / RECOGNITIONS / INTRODUCTIONS
 - A. Calendar Options to Support Collaboration and Student Learning - Winkelman Principal Erica Berger and Field Principal Dr. Erin Murphy
- VII. CONSENT AGENDA
 - A. Approve Minutes of the November 29, 2018 Regular Meeting of the Board of Education
 - B. Approve Minutes of the November 29, 2018 Closed Meeting of the Board of Education

- C. Approve Warrants for the Second Half of the Month of November in the Amount of \$1,228,560.09
- D. Approve Payroll for the Second Half of the Month of November in the Amount of \$419,456.41
- E. Approve Twelve Week FMLA for Meghan Swift, Student Services Administrative Assistant, Beginning on or About March 4, 2019 With an Estimated Return Date of May 28, 2019
- F. Approve Four Week FMLA for Cory Korshak, Field Night Custodian, Taken in 2 Two Week Increments: Beginning on or About March 4, 2019 With an Estimated Return Date of March 18, 2019; and Beginning on or About May 28, 2019 With an Estimated Return Date of June 10, 2019
- G. Approve Employment of Emily Macklin as Field Special Education Instructional Assistant Effective January 22, 2019
- H. Approve Employment of Elena Yee as a Library Media Assistant Effective January 7, 2019
- I. Approve Employment of Christina Daskas-Samariniotis as a Kindergarten Instructional Assistant Effective January 7, 2019
- J. Approve Policies Effective December 20, 2018
 - 1. *Community Resource Persons and Volunteers*
 - 2. *Library Media Program*
 - 3. *Field Trips*
- K. Accept Donations none

VIII. ACTION ITEMS

- A. Finances - 2018 Levy
 - 1. Resolution of West Northfield School District #31, Cook County, Illinois Providing for the Levy of Taxes for the Year 2018
 - 2. Resolution to Levy Certain Special Taxes
 - 3. Certificate of Compliance with the Truth in Taxation Law
 - 4. 2018 Certificate of Tax Levy
 - 5. Resolution to Instruct County Clerk How to Apportion 2018 Tax Levy Extension Reductions for West Northfield School District #31, Cook County, Illinois
- B. Award Bid for Field and Winkelman 2019 Summer Projects
- C. Approve Tentative Playground Contract
- D. Administrative Employment Contracts

IX. INFORMATION AND DISCUSSION ITEMS

- A. Administrative Reports
 - 1. Administrative Sharing - verbal
- B. Cathy Lauria, Chief School Business Official
 - 1. Monthly Budget Summary / General Ledger Summary / Year To Date - November 2018
 - 2. P-Card Summary Reports - November 2018
 - 3. Facility Updates - verbal
- C. Board Reports - verbal
 - 1. Bob Spector – Northfield Township Board Presidents and Ed Red
 - 2. Jeffrey Steres – Illinois Association of School Boards
 - 3. Bob Resis – Northern Suburban Special Education District
 - 4. Nancy Hammer – Glenview Plan Commission

5. Bob Resis - Northbrook Economic Development Committee
 6. Laura Greenberg – Stakeholder Financial Advisory Committee
 7. Daphne Frank – Education Foundation and Parent Teacher Club
- D. Superintendent Search Firms - Board Member Jeffrey Steres - verbal
 - E. District 225 2019-2020 Calendar
 - F. Communication Strategy - District #31 Formal Communication Plan
 - G. Student Enrollment - December 2018
 - H. Freedom of Information Act Requests
 1. Gerardo Mendez, Indiana, Illinois, and Iowa Foundation for Fair Contracting Construction Analyst - Winkelman Fire Lane
 2. Martin Carlino, Northbrook Tower Editor - Letter to Principal
 3. SmartProcure
 - I. Policies First Read
 1. *Education of Children With Disabilities*
 - J. Safety Officers - verbal

VI. RECOGNITION OF AUDIENCE

VII. CLOSED SESSION TO CONSIDER INFORMATION REGARDING IMMINENT LITIGATION, AND THE APPOINTMENT, EMPLOYMENT, COMPENSATION, OR PERFORMANCE OF SPECIFIC EMPLOYEES

VIII. ACTION REGARDING IMMINENT LITIGATION, AND THE APPOINTMENT, EMPLOYMENT, COMPENSATION, OR PERFORMANCE OF SPECIFIC EMPLOYEES

IX. ADJOURN MEETING

Respectfully submitted,

Dr. Alexandra Nicholson
Superintendent of Schools
December 20, 2018