

Open House for Winkelman addition took place at 7:00 PM

**MINUTES OF THE PUBLIC HEARING FOR LEVY OF THE BOARD OF EDUCATION
Winkelman School Commons
1919 Landwehr Road, Glenview Illinois
8:00 PM, December 20, 2018**

CALL TO ORDER

The Public Hearing of the Board of Education was called to order by President Spector at 8:00 PM.

ROLL CALL

Board Members:

Present:

Robert Resis
Robert Spector
Daphne Frank
Nancy Hammer
Jeffrey Steres

Absent: Melissa Choo Valentinas
Laura Greenberg

District Administration:

Present: Dr. Alexandra Nicholson, Superintendent of Schools
Catherine Lauria, Chief School Business Official

A quorum of the Board was confirmed by President Spector.

PRESENTATION

Chief School Business Official, Cathy Lauria presented proposed 2018 Tax Levy. She explained the levy process requests the funding for our main source of revenue, which is local property taxes. The 2018 receipts affect the second half of the 2017-2018 school year and the first part of the 2018-2019 school year. Fifty five percent of last year's receipts are received from the spring distribution and the balance owed from the levy is distributed to the district in the fall. Comments included the benefit of new property growth from new construction. In order to capture these tax receipts, we levy more than the CPI increase. The tentative levy request was approved on November 29, 2018 and was published in the local papers in the appropriate time frame. Changes to the tentative levy were made, which is allowed up until the approval of the final levy. A review of the Property Identification Numbers (PINs) on the count website were conducted. This review prompted a slight increase to the request as the assessed property increased significantly from the review, in November, for the tentative levy. In November, \$733,000 of new assessed value was available on the website. By December, it had increased to almost \$1.7 million. Tax-capped districts are able

to receive the increase from the change in CPI, which is 2.1% for tax year 2018. That request would produce about \$329,000. The new growth from last time was based on \$6 million of new AV. These additional taxes owed do not affect current homeowners since it is strictly from new property. The documents are in the Board packet for approval and include the levy resolution, the resolution for certain special taxes, resolution to Instruct the County how to allocate the funds, certificates of compliance, and the 2018 Certificate of Tax Levy.

ADJOURN

Member Daphne Frank made a motion to adjourn the public hearing. Member Jeffery Steres second the motion. The motion passed 5:0 Final Resolution: Aye: Robert Resis, Bob Spector, Nancy Hammer, Daphne Frank, Jeffrey Steres

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION

Winkelman School Commons

1919 Landwehr Road, Glenview Illinois

8:00 PM, December 20, 2018

CALL TO ORDER

The Regular Meeting of the Board of Education was called to order by President Spector at 8:15 PM.

ROLL CALL

Board Members:

Present:

Robert Resis
Robert Spector
Daphne Frank
Nancy Hammer
Jeffrey Steres

Absent: Melissa Choo Valentinas
Laura Greenberg

District Administration:

Present: Dr. Alexandra Nicholson, Superintendent of Schools
Catherine Lauria, Chief School Business Official

A quorum of the Board was confirmed by President Spector.

ADDITIONS OR CHANGES TO THE AGENDA

Superintendent Alexandra Nicolson updated item VII. h. of the consent agenda. Elena Yee's proposal sheet recommends hiring her as an instructional assistant; however she is recommended to be hired as a library media assistant. The proposal within the Board packet is accurate.

Chief School Business Official Cathy Lauria requested item VIII.b.of the action items be stricken due to not receiving the information prior to the Board meeting.

READING OF COMMUNICATIONS TO THE BOARD OF EDUCATION

None

PRESENTATION

Principals Dr. Erin Murphy and Erica Berger presented options for gaining additional instructional time for students as well as collaboration time for staff within the 2019-2020 District calendar. Options included increasing the number of work / school days up to five as allowed per the WNTA/Board Agreement, lengthening the school day which would require negotiations with the WNTA, scheduling regular late arrivals and / or early dismissals, and / or scheduling half or full professional development days. Principal Dr. Erin Murphy stated that Field would appreciate the early release attached to staff meetings. Principal Mrs. Erica Berger agreed with the early release attached to staff meetings. President Robert Spector asked for the cost of adding five days to the work / school year. Chief School Business Official Cathy Lauria stated the annual cost would be approximately \$45,000.00, a total of \$225,000.00 for five days. Member Jeffrey Steres questioned what the cost would be to add time to the school day in 10 minute increments. Chief School Business Official Cathy Lauria stated that if a day is based on 6.5 hours, the additional cost would be about \$1,150 for 10 additional minutes per day. When multiplied by the number of workdays in a school year, the additional annual cost would be roughly \$210,000. Superintendent Nicholson added the cost of additional transportation also needs to be considered. Member Jeffrey Steres stated that adding early dismissals would provide the staff collaboration time needed. Member Robert Resis stated it is best to choose the option that does not require re-negotiation for 2019-2020. After discussion, President Spector summarized that it seems the best options to fulfill both goals of increased instructional time and staff collaboration time are adding up to five work / school days and scheduling regular early dismissals. Superintendent Nicholson asked if the Board would like the administration to look further into adding days as well as regular early release time for staff collaboration and return with further details. The Board said yes to bringing back such additional and more detailed information.

CONSENT AGENDA

Member Jeffrey Steres questioned the Field Trip Policy regarding the students paying for field trips. Superintendent Nicholson explained field trip costs are tied into the registration fees for that school year. Member Jeffrey Steres also questioned how the 8th grade Washington trip gets handled and if the school is involved. Superintendent Nicholson explained that it is done completely out of school and run by parents.

Member Daphne Frank made a motion to approve items a-k of the consent agenda. Member Nancy Hammer second the motion. The motion passed 5:0. Final Resolution: Aye: Jeffrey Steres, Daphne Frank, Robert Resis, Bob Spector, Nancy Hammer

ACTION ITEMS

Member Daphne Frank made a motion to approve the Resolution of West Northfield School

District #31, Cook County Illinois providing for the levy of taxes for the year 2018. Member Jeffrey Steres second the motion. The motion passed 5:0 Final Resolution: Aye: Robert Resis, Bob Spector, Nancy Hammer, Daphne Frank, Jeffrey Steres

Member Jeffrey Steres made a motion to approve the Resolution to Levy Certain Special Taxes. Member Daphne Frank second the motion. The motion passed 5:0 Final Resolution: Aye: Robert Resis, Bob Spector, Nancy Hammer, Daphne Frank, Jeffrey Steres

Member Jeffrey Steres made a motion to approve the 2019 Certificate of Compliance with the Truth in Taxation law. Member Daphne Frank second the motion. The motion passed 5:0 Final Resolution: Aye: Robert Resis, Bob Spector, Nancy Hammer, Daphne Frank, Jeffrey Steres

Member Daphne Frank made a motion to approve the 2019 Certificate Levy. Member Jeffrey Steres second the motion. The motion passed 5:0 Final Resolution: Aye: Robert Resis, Bob Spector, Nancy Hammer, Daphne Frank, Jeffrey Steres

Member Jeffrey Steres made a motion to approve the Resolution to Instruct County Clerk how to Apportion 2018 Tax Levy Extension Reductions for West Northfield School District#31, Cook County, Illinois. Member Daphne Frank second the motion. The motion passed 5:0 Final Resolution: Aye: Robert Resis, Bob Spector, Nancy Hammer, Daphne Frank, Jeffrey Steres

Chief School Business Official Cathy Lauria summarized the recommendation that West Northfield School District 31 Board of Education approve the tentative Little Tykes playground proposal prepared by ParKreation for equipment at Winkelman School. The contract is in the Board packet with the items listed that we are interested in having on the playground. The proposal includes the ages 5-12 playground as well as an ages 2-5 playground, if chosen to go that route, for the early childhood program. The list price is just over \$300,000 through a purchasing cooperative. A cooperative offers competitive pricing. Because of the purchase cost, the discount will be \$75,000. Also, the Education Foundation committed their fundraising efforts for the next two years to raise \$60,000 for each school, for play areas. This would bring the cost down to \$165,000 for the district. Mrs. Lauria stated that she is working with the Village to stay within their process for this type of project. The District has also met with the Glenview Park District. During the initial meeting in June, the Park District stated that if we give them enough time, they can work to add the installation of the equipment in their budget request. During the last meeting, the superintendent of the Park District stated it would be a simple process if just replacing the equipment in the same play area. Due to the need to change the location, based on the area the addition had to be placed, we agreed to do whatever we could to simplify the process. The playground rep connected with Kids Around the World. As long as parts are still available, this group will remove the current playground and send it to other countries in need that do not have these types of play areas. This would eliminate some of the cost of removing the equipment. The District has an intergovernmental agreement with the Park District which states they will

cover the cost of installation if the committee and Park District board agreed. From the June meeting with the Park District, the cost of installing the playground was around \$45- 50,000. This topic will be addressed by their Park District board in April. Mrs. Lauria is working on details with the Village and architect so that the next steps will not missed. The Village providing some guidance in next steps.

Mrs. Lauria recommended the Board to still approve the contract so that the process can continue. It would not be signed until further information was received but there was a deadline in order to capture 2018 pricing.

Member Jeffrey Steres questioned that if the pictures show us what the \$300,000 playground looks like, can Mrs. Lauria bring back to the Board what \$200,000 playground would look like. Mrs. Lauria said this information would be reviewed again and would not bring anything back that was more than the cost they were approving tonight.

After further discussion, Member Daphne Frank made a motion to approve the tentative playground contract. Member Robert Resis seconded the motion. The motion passed 4:0. The motion passed 4:0. Final Resolution: Aye: Robert Resis, Bob Spector, Nancy Hammer, Daphne Fran. Nay: Jeffrey Steres

INFORMATION AND DISCUSSION

Chief School Business Official Cathy Lauria summarized the monthly budget reports for November:

- The Bank Reconciliation section of the Treasurer's Report reflects a \$22.4 million fund balance. The investment summary report includes \$11.3 million of investments earning an average interest rate of 2.22%. Additional PMA investments, mainly from the 2018 tax-exempt bonds, are earning just under 2%.
- The Monthly Budget Summary
 - Revenue for capital projects are at 72% of the budgeted amount for the current year. This is due to the number of impact fees we are receiving from the RED SEAL project. Last year, the percentage was just under 38%. Overall, the revenue budget is at 46% of the budgeted amount. With this same fund, capital projects, the percentage is much higher than last year as the increase is due to the District's final purchase of the modulars and other associated costs with this and other improvements.

Chief School Business Official Cathy Lauria updated the Board of Education on the facility projects wherein she stated that the bid opening is completed and is now being reviewed. Mrs. Lauria asked if she can come back with the summary of the bids for approval in January. This bid did not include the parking lots due to waiting for the traffic study to be complete on January 12, 2019.

BOARD REPORTS

Vice President Robert Resis reported on the NSSED meeting he attended. He shared the newsletter with the Board of Education but also made a special comment on how it was really nice to see the recognition for Tim Semisch, a first grader at Indian Trail School District 112. He was recognized for his hard work, curiosity, and spirit. Vice President Robert Resis expressed how important it is to bring children into the classrooms when possible. The outcomes for all the students involved are positive. He would like to see District 31 bring the NSSED students back to the District. Superintendent Nicholson informed the Board that Director of Special Education Dr. Janine Gruhn is preparing a presentation for the January Board meeting regarding our special education services, and this information will assist the Board with engaging in a discussion about returning outplaced students to their home schools.

Member Frank reported the Education Foundation will be hosting the Winter Benefit this year on February 23rd at the Jeep dealer on Willow.

STUDENT ENROLLMENT

Superintendent Nicholson reported on the December student enrollment.

FREEDOM OF INFORMATION

1. Gerardo Mendez, Indiana, Illinois, and Iowa Foundation for Fair Contracting Construction Analyst - Winkelman Fire Lane
2. Martin Carlino, Northbrook Tower Editor - Letter to Principal
3. SmartProcure

POLICIES FIRST READ

1. *Education of Children with Disabilities*

RECOGNITION OF AUDIENCE

None

ACTION ITEMS FROM CLOSED

Member Jeffrey Steres made a motion to approve a two year contract extension for Director of Special Education Dr. Janine Gruhn. Member Daphne Frank second the motion. The motion passed 5:0. Final Resolution: Aye: Daphne Frank, Robert Resis, Bob Spector, Jeffrey, Steres, Nancy Hammer

Member Daphne Frank made a motion to approve a two year contract extension for Winkelman Principal Erica Berger. Member Jeffrey Steres second the motion. The motion passed 5:0. Final Resolution: Aye: Robert Resis, Bob Spector, Jeffrey, Steres, Nancy Hammer, Daphne Frank

Member Jeffrey Steres made a motion to approve a one year contract extension for Winkelman Assistant Principal Nino Alvarez. Member Daphne Frank second the motion.

The motion passed 5:0. Final Resolution: Aye: Daphne Frank, Robert Resis, Bob Spector, Nancy Hammer,, Jeffrey Steres

Member Daphne Frank made a motion to approve a one year contract extension for Field Assistant Principal, Dominic Milano. Member Jeffrey Steres second the motion. The motion passed 5:0. Final Resolution: Aye: Robert Resis, Bob Spector, Nancy Hammer, Daphne Frank, Jeffrey Steres

ADJOURN

Member Nancy Hammer made a motion to adjourn. Member Daphne Frank second the motion. The motion passed 5:0 at 11:12 Final Resolution: Aye:, Daphne Frank, Laura Greenberg, Robert Resis, Bob Spector, Nancy Hammer

Board President

Board Secretary

Date