

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
FIELD MIDDLE SCHOOL LEARNING CENTER
2055 Landwehr Rd, Northbrook, Illinois 60062
7:00 PM, June 21, 2018**

CALL TO ORDER

The Regular Meeting of the Board of Education was called to order by President Spector at 7:04 PM.

ROLL CALL

Board Members:

Present: Melissa Choo Valentinas
 Robert Resis arrived 7:05 PM
 Robert Spector
 Jeffrey Steres
 Daphne Frank
 Laura Greenberg arrived 7:06 PM
 Nancy Hammer

District Administration:

Present: Dr. Alexandra Nicholson, Superintendent of Schools
 Catherine Lauria, Chief School Business Official

A quorum of the Board was confirmed by President Spector.

ADDITIONS OR CHANGES TO THE AGENDA

None

READING OF COMMUNICATIONS TO THE BOARD OF EDUCATION

None

RECOGNITION OF AUDIENCE

Parent Debbie Silverman, residing at 2137 Clover St., Glenview, asked if the modular construction at Winkelman is delayed, does the District have a plan to make the outside area, at which blacktop demolition has begun, safe for the students when school opens. Chief School Business Official Cathy Lauria responded that the District is doing everything possible to ensure the modular is ready; however, if delays occur, the grounds will be safe for students.

PRESENTATION: 2017-2018 STUDENT GROWTH - GOALS UPDATE

Director of Curriculum & Instruction Dr. Carrie De La Cruz presented the *FY 18 Outcomes Report*. She explained the three types of academic assessments used in District 31 – State, District, and Classroom Assessments – and the difference between student growth and achievement data as well as the importance of using both.

Dr. De La Cruz shared 2016-2017 achievement data measured by PARCC. 54% of District 31's third through eighth grade students met or exceeded Illinois standards in English Language Arts compared to the State's 37%. 54% of District 31's third through eighth grade students met or exceeded Illinois standards in Math compared to the State's 32%. 2017-2018 PARCC scores are not yet available.

Dr. De La Cruz also shared student growth data measured by Northwest Evaluation Association (NWEA) Measures of Academic Progress (MAP) for years 2016-2017 and 2017-2018. 59% of first through eighth grade students met or exceeded their growth targets in reading in 2016-2017 and 56% did so in 2017-2018. 53% of first through eighth grade students met or exceeded their growth targets in math in 2016-2017 and 66% did so in 2017-2018.

Director of ELL / Bilingual Holly Harper Kelly shared 2017-2018 Assessing Comprehension and Communication in English State-to-State for English Language Learners (ACCESS) data. ACCESS is an English language proficiency assessment. 16% of the students receiving ELL / Bilingual services in 2017-2018 exited the program. The average State exit rate is 10%.

CONSENT AGENDA

Member Steres made a motion to approve Consent Agenda items a - n. Member Hammer seconded the motion. Motion Approved on a roll call 7:0. Final Resolution: Aye: Robert Resis, Melissa Choo Valentinas, Bob Spector, Jeffrey Steres, Daphne Frank, Laura Greenberg, Nancy Hammer

ACTION ITEMS FROM CLOSED

Superintendent Nicholson reminded the Board of Education that the recommendation of the Educational Support Personnel Salary Increases, Bonuses, and Contract Terms for Fiscal Year 2019, were discussed in prior closed sessions. Member Steres made a motion to approve the Educational Support Personnel Salary Increases, Bonuses, and Contract Terms as recommended for Fiscal Year 2019. Member Hammer seconded the motion. The motion passed on a roll call 7:0. Final Resolution: Aye: Robert Resis, Melissa Choo Valentinas, Bob Spector, Jeffrey Steres, Daphne Frank, Laura Greenberg, Nancy Hammer

Superintendent Nicholson summarized the recommendation to approve Mrs. Erica Berger as the Principal of Winkelman Elementary School effective July 1, 2018. After a brief discussion with the Board of Education. Member Frank made a motion to approve Mrs. Erica Berger as the Principal of Winkelman Elementary School effective July 1, 2018. Member Choo Valentinas second the motion. The motion passed 7:0. Final Resolution Aye: Robert Resis, Melissa Choo Valentinas, Bob Spector, Jeffrey Steres, Daphne Frank, Laura Greenberg, Nancy Hammer

Chief School Business Official Cathy Lauria made a recommendation to the Board of Education to approve a Resolution Ascertaining the Prevailing Rate of Wages for Laborers, Workmen, and Mechanics Employed on Public Works in the County of Cook, State of Illinois.

Mrs. Lauria explained that under the current Prevailing Wage Act and the Illinois Preference Act, the Board of Education must ascertain the prevailing rate of wages in our general areas and adopt a resolution establishing the prevailing wage rate. After adoption, a certified copy will be filed with the Secretary of State and the Illinois Department of Labor. Per a recent amendment to the Act, a copy can be posted on the District's website with a link to the Department of Labor's published prevailing wages for the county of Cook. Member Steres made a motion to approve the resolution ascertaining the prevailing rate of wages for laborers, workmen, and mechanics employed on public works in the County of Cook, State of Illinois. Member Hammer seconded the motion. The motion passed 7:0. Final Resolution: Aye: Robert Resis, Melissa Choo Valentinas, Bob Spector, Jeffrey Steres, Daphne Frank, Laura Greenberg, Nancy Hammer

Chief School Business Official Cathy Lauria made a recommendation to the Board of Education to approve the Engagement Letter and associated General Business Terms with Menard Consulting, Inc. for services in connection to the GASB 75 financial reporting requirements, for the 2017-2018 school year. Mrs. Lauria explained the Governmental Account Standards Board (GASB) issued Statement 75 to improve accounting and financial reporting by state and local government employers for postemployment benefits (OPEB) other than pensions. This Statement replaced the requirements of Statements No. 45, 57, and 74. Member Hammer made a motion to approve the agreement for actuarial services for Fiscal Year 2018 GASB 75. Member Steres seconded the motion. The motion passed 7:0. Final Resolution: Aye:, Melissa Choo Valentinas, Bob Spector, Jeffrey Steres, Daphne Frank, Laura Greenberg, Nancy Hammer, Robert Resis

INFORMATION AND DISCUSSION

Director of Special Education Beth Parker shared the District has been developing job descriptions including interventionists and instructional coaches.

Chief School Business Official Cathy Lauria summarized the monthly reports including the Treasurer's Report and General Ledger, the budget summary, a report on investments, as well as year to date information by month for 2018.

- Treasurer's report showed an ending fund balance of \$26.5 million. Without the capital projects fund, fund balances total \$18.5 million. Out of the \$26.5 million, \$22 million was invested through the end of May. Some invested dollars are now earning 2%.
- Budget items will be discussed in the next few months as the tentative budget is being prepared but as we look at May, revenues currently present more than anticipated due to receiving more impact fees from the Mission Hill project than we anticipated. The 100.33 percent reported for total revenues to date does not reflect earnings from bonds we had issued in order to compare years more effectively. Expenses have increased in the operations and maintenance funds due to more repairs this year.

Member Steres questioned the amount of \$7 million in working cash is a good amount for that fund balance. Mrs. Lauria confirmed it is a good amount to have in the working cash fund.

Chief School Business Official Mrs. Cathy Lauria summarized the summer 2018 facility updates for work the district was able to move forward to complete this summer.

- Field's new classrooms in the library - lowest quote for \$40,050 through Cosgrove. The highest quote was just under \$56,000.
- Field new commons floor - Vortex was the lowest quote
- Modulares - Mrs. Lauria stated that the District is doing everything we can to stay on schedule with the modulares and noted issues will occur outside of our control.
- Lockers - The lockers being replaced are all out of the building and the new lockers will be installed after painting is completed.

BOARD REPORTS

Superintendent Nicholson summarized the NSSSED meeting briefs. President Spector emphasized the importance of having a District 31 Board Member representing and voting for us during NSSSED meetings. He expressed the concern that if we do not have a Board member representing District 31 during NSSSED meetings, we will not get a vote. After further discussion, Member Steres stated he may be able to cover the August NSSSED meeting.

Member Frank reported the new PTC President is Mrs. Meredith Estes.

COMMUNICATION SURVEY RESULTS

Superintendent Nicholson summarized the communication survey results. After reviewing with the Board, it was suggested to re-issue the survey in the fall.

BUDGET PRIORITIES

Superintendent Nicholson summarized her notes on the budget priority categories. Some of the categories that are on the include the following:

- Staff/faculty professional development
- Technology
- Physical learning environment
- Administrative leadership
- Student inclusion
- Student wellness
- Student services
- Security

The Board added items to the list and decided to revisit this topic to identify their beliefs. President Spector asked Chief School Business Official Cathy Lauria to calculate the

approximate amount of funds that are not assigned to fixed expenses.

STUDENT ENROLLMENT

Superintendent Nicholson reported on the enrollment for June 2018 and the 2018-2019 student registration data to date. She also noted she would include the eleven year student enrollment data, again, in July, due to the document print being too small to read.

FREEDOM OF INFORMATION

Chief School Business Official Cathy Lauria responded to the FOIA request of James Bachman, Illinois Retired Teachers Association - Names, District Email Addresses, and Home addresses of Retiring Illinois Educators for the Current School Year. Mrs. Lauria stated that we did not have any retirees to report for this year.

POLICIES FIRST READ

None

RECOGNITION OF AUDIENCE


Parent Debbie Silverman stated that after hearing the Board meeting in its entirety, she still is concerned about having a plan if the Winkelman modular is delayed. Superintendent Nicholson stated there is an alternate floor plan and the grounds will be safe.

ACTION ITEMS FROM CLOSED


President Spector made a motion to approve Shay Keller's 2018-2019 Unpaid Leave of Absence. Member Frank second the motion. The motion was denied 7:0. Final Resolution: Nay: Robert Resis, Melissa Choo Valentinas, Bob Spector, Jeffrey Steres, Daphne Frank, Laura Greenberg, Nancy Hammer

ADJOURN

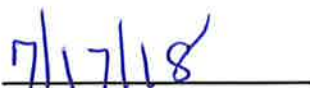
Member Steres made a motion to adjourn. Member Frank seconded the motion. The motion passed 7:0. No time stated. Final Resolution: Aye:, Melissa Choo Valentinas, Bob Spector, Jeffrey Steres, Daphne Frank, Laura Greenberg, Nancy Hammer, Robert Resis



Board President



Board Secretary



Date