



WEST NORTHFIELD SCHOOL DISTRICT 31

3131 TECHNY ROAD, NORTHBROOK, ILLINOIS 60062-5899
847-272-6880 FAX 847-272-4818 www.district31.net

AGENDA FOR THE REGULAR MEETING OF THE BOARD OF EDUCATION

FIELD SCHOOL LEARNING CENTER
3131 Techny, Northbrook, Illinois 60062
7:00 PM, November 29, 2018

Enter through District Office entrance located at 3131 Techny, Northbrook, Illinois 60062

- I. CALL TO ORDER
- II. ROLL CALL OF MEMBERS
- III. ADDITIONS OR CHANGES TO THE AGENDA
- IV. READING OF COMMUNICATIONS TO THE BOARD OF EDUCATION
- V. RECOGNITION OF AUDIENCE
 - A. Visitors Requesting to Address the Board
 1. Winkelman Staff
- VI. PRESENTATIONS / RECOGNITIONS / INTRODUCTIONS
 - A. District and School Report Cards
- VII. CONSENT AGENDA
 - A. Approve Minutes of the October 25, 2018 Regular Meeting of the Board of Education
 - B. Approve Minutes of the October 25, 2018 Closed Meeting of the Board of Education
 - C. Approve Warrants for the Second Half of the Month of October in the Amount of \$2,081,881.14
 - D. Approve Warrants for the First Half of the Month of November in the Amount of \$874,769.77
 - E. Approve Payroll for the Second Half of the Month of October in the Amount of \$439,560.54
 - F. Approve Payroll for the First Half of the Month of November in the Amount of \$432,281.10
 - G. Approve FMLA for Kelly Alleya, Grade Five Classroom Teacher, Beginning on or About May 3, 2019 Through the End of the 2018-2019 School Year
 - H. Approve FMLA for Karen McGrath, District 31 Speech & Language Pathologist, Beginning on or about May 14, 2019 Through on or about October 15, 2019
 - I. Accept Resignation of Judith Lopez, Winkelman Library Media Specialist, Effective November 8, 2018
 - J. Accept Resignation of Akhila Lakkamsani, Field Instructional Assistant, Effective Immediately
 - K. Accept Donations - Contributors to Hazlitt Eagle Scout Project
- VIII. ACTION ITEMS

- A. Resolution Regarding the Estimated Amounts Necessary to be Levied for the Year 2018
- B. Notice of Proposed Tax Increase
- C. Setting 7:00 PM, December 20, 2018, as the Public Hearing Date for the Tax Levy (Included in Legal Notice)
- D. Reject Bids for Permeable Fire Lane / Award Bid for Asphalt Fire Lane at Winkelman
- E. Approve Proposal for Traffic Study - Kimley>>>Horn
- F. Superintendent Vacation Days
- G. Chief School Business Official Vacation Days
- H. Coordinator of Student Management Systems
- I. Administrative Employment Contract

IX. INFORMATION AND DISCUSSION ITEMS

- A. Administrative Reports
 - 1. Administrative Sharing - verbal
- B. Dr. Alexandra Nicholson, Superintendent
 - 1. Administrative Job Descriptions
 - a) Superintendent of Schools
 - b) Director of Curriculum & Instruction
 - c) Director of Special Education
 - d) Chief School Business Official
 - e) Director of English Learner / Bilingual
 - f) English Learner / Bilingual Coordinator (part-time)
 - g) Principal
 - h) Winkelman Assistant Principal
 - i) Field Assistant Principal
- C. Cathy Lauria, Chief School Business Official
 - 1. Monthly Budget Summary / General Ledger Summary / Year To Date - October 2018
 - 2. P-Card Summary Reports - October 2018
 - 3. Facility Updates - verbal
- D. Board Reports - verbal
 - 1. Bob Spector – Northfield Township Board Presidents and Ed Red
 - 2. Jeffrey Steres – Illinois Association of School Boards
 - 3. Bob Spector– Northern Suburban Special Education District
 - 4. Nancy Hammer – Glenview Plan Commission
 - 5. Bob Resis - Northbrook Economic Development Committee
 - 6. Laura Greenberg – Stakeholder Financial Advisory Committee
 - 7. Daphne Frank – Education Foundation and Parent Teacher Club
- E. Student Enrollment - November 2018
- F. Freedom of Information Act Requests - Jason Kirkendoll, Sales Rep, rubiconglocal.com
- G. Policies First Read
 - 1. Community Resource Persons and Volunteers
 - 2. Library Media Program
 - 3. Field Trips
- H. Safety Officers - verbal
- I. Hiring Goals - verbal

- X. RECOGNITION OF AUDIENCE

- XI. CLOSED SESSION TO CONSIDER INFORMATION REGARDING IMMINENT LITIGATION, AND THE APPOINTMENT, EMPLOYMENT, COMPENSATION, OR PERFORMANCE OF SPECIFIC EMPLOYEES

- XII. ACTION REGARDING IMMINENT LITIGATION, AND THE APPOINTMENT, EMPLOYMENT, COMPENSATION, OR PERFORMANCE OF SPECIFIC EMPLOYEES

- XIII. ADJOURN MEETING

Respectfully submitted,

Dr. Alexandra Nicholson
Superintendent of Schools
November 29, 2018