



WEST NORTHFIELD SCHOOL DISTRICT 31

3131 TECHNY ROAD, NORTHBROOK, ILLINOIS 60062-5899
847-272-6880 • FAX 847-272-4818 • www.district31.net

AGENDA FOR THE REGULAR MEETING OF THE BOARD OF EDUCATION

**FIELD SCHOOL LEARNING CENTER
3131 Techny, Northbrook, Illinois 60062
7:00 PM, November 29, 2012**

- I. CALL TO ORDER
- II. ROLL CALL OF MEMBERS
- III. ADDITIONS OR CHANGES TO THE AGENDA
- IV. READING OF COMMUNICATIONS TO THE BOARD OF EDUCATION
- V. RECOGNITION OF AUDIENCE
 - a. Visitors Requesting to Address the Board – no formal requests
 - b. Parent Teacher Club Monthly Report
- VI. CONSENT AGENDA
 - a. Approve Minutes of the October 25, 2012 Regular Meeting of the Board of Education
 - b. Approve Minutes of the October 25, 2012 Closed Meeting of the Board of Education
 - c. Approve Payroll for the Second Half of the Month of October in the Amount of \$334,397.88
 - d. Approve Payroll for the First Half of the Month of November in the Amount of \$337,690.83
 - e. Approve Warrants for the Second Half of the Month of October in the Amount of \$81,519.17
 - f. Approve Warrants for the First Half of the Month of November in the Amount of \$270,725.92
 - g. Accept Resignation of Jamie Polakoff, Winkelman Special Education Instructional Assistant, Effective November 6 2012.
 - h. Accept Resignation of Erica Kallergis, Winkelman Part-Time Grade One Instructional Assistant and Recess / Lunch Supervisor Effective December 21, 2012.
 - i. Approve Employment of Ari Spector as a Spanish Bilingual Instructional Assistant Assigned to Winkelman School Effective October 29, 2012 Through the End of the 2012-2013 School Year
 - j. Approve Mary Matan to Receive the Names of Students Interested in Outside Field Trips for a Possible Spring 2013 Springfield Trip.
 - k. Accept Donations
 - l. Adopt Board Policies Effective Immediately
 - i. *Student Teachers*
- VII. ACTION ITEMS
 - a. Approve the *Resolution Regarding the Estimated Amounts Necessary to be Levied for the Year 2012*
 - b. Approve the *Resolution to Instruct County Clerk How to Apportion 2012 Tax Levy Extension Reductions for West Northfield School District 31, Cook County, Illinois*
 - c. Approve Setting December 20, 2012, 7:00 PM, as the Public Hearing Date for the Tax Levy

- d. Leave of Absence Request
- e. Addition to the District's Emergency and Crisis Plan – *Suicide Ideation or Threat*
- f. Adopt Community Relations Board policy *Advertising and Distributing Materials in Schools Provided by Non-School Related Entities* Effective Immediately

VIII. INFORMATION AND DISCUSSION ITEMS

- a. Administrative Reports
 - i. Director of Business Services Cathy Lauria
 - 1. Residency - verbal
 - 2. Fiscal Year 2013 Budget Update
- b. Board Reports
 - i. David Handler – Northfield Township Board Presidents
 - ii. Jeff Silver – Illinois Association of School Boards
 - iii. Mary Crowe-Richards – NSSED
 - iv. Shel Leshner / Mike Berkowitz –Economic Development Committee, Northbrook
 - v. Bob Spector – Ed-Red
 - vi. Bonnie Schoenberg – Education Foundation Board Representative
 - vii. Shel Leshner – Stakeholder Financial Advisory Committee
- c. Policies – first read
 - i. Board of Education
 - 1. *Access to District Public Records*
 - 2. *Board Attorney*
 - 3. *Board Member Conflict of Interest*
 - 4. *Board Member Development*
 - 5. *Board Member Expenses*
 - 6. *Board Member Qualifications*
 - 7. *Board Member Removal from Office*
 - 8. *Board Member Term of Office*
 - 9. *Board Policy Development*
 - 10. *Board-Superintendent Relationship*
 - 11. *Committees*
 - 12. *Communication To and From the Board*
 - 13. *Organizational School Board Meeting*
 - 14. *Powers and Duties of the School Board*
 - 15. *Procurement of Architectural, Engineering, and Land Surveying Services*
 - 16. *Public Participation at School Board Meetings and Petitions to the Board*
 - 17. *Qualifications, Term and Duties of Board Officers*
 - 18. *School Board Meeting Procedures*
 - 19. *School District Elections*
 - 20. *School District Governance*
 - 21. *Types of School Board Meetings*
 - 22. *Uniform Grievance Procedure*
 - 23. *Vacancies on the School Board – Filling Vacancies*
- d. Freedom of Information Requests – none
- e. Student Enrollment
 - i. November 2012 by Grade Level
 - ii. Student Transfer-In / Out

IX. RECOGNITION OF AUDIENCE

X. CLOSED SESSION TO CONSIDER INFORMATION REGARDING POSSIBLE LEGAL MATTERS, AND THE APPOINTMENT, EMPLOYMENT, COMPENSATION OR PERFORMANCE OF SPECIFIC EMPLOYEES

XI. ACTION REGARDING THE APPOINTMENT, EMPLOYMENT, COMPENSATION OR PERFORMANCE OF SPECIFIC EMPLOYEES

XII. ADJOURN MEETING

Respectfully submitted,

Dr. Alexandra Nicholson
Superintendent of Schools
November 29, 2012