

**MINUTES OF THE HEARING OF THE BOARD OF EDUCATION  
FIELD SCHOOL LEARNING CENTER  
3131 Techny, Northbrook, Illinois 60062  
7:00 PM, April 30, 2013**

**CALL TO ORDER**

The Hearing for Permanent Transfer of funds of the Board of Education was called to order by President Handler at 7:05 PM.

**ROLL CALL**

Board Members:

Present: David Handler  
Mike Berkowitz  
Shel Leshner Absent  
Robert Spector  
Mary Crowe-Richards  
Jeffrey Silver  
Bonnie Schoenberg

District Administration

Present: Dr. Alexandra Nicholson, Superintendent of Schools  
Cathy Lauria, Director of Business Services

A quorum of the Board was confirmed by President Handler.

**PRESENTATION OF PERMANENT FUND TRANSFER**

Director of Business Services Cathy Lauria summarized the recommendation for the Board of Education to approve the resolution authorizing the transfer of funds from the Operations and Maintenance Fund to the Educational Fund. Currently, there is a higher than needed fund balance in the Operations and Maintenance Fund due to the January 2011 receipt of the Illinois Construction Grant as well as the reduction of staff and expenses in the buildings and grounds department for the last few years. The transfer will also create a better balance within the funds. Following Mrs. Lauria's summary, she asked the Board and audience if there were any questions and/or comments. There were no questions, comments, or objections.

Member Berkowitz made a motion to adjourn the hearing. Member Schoenberg seconded the motion. The motion passed. 6:0

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION  
FIELD SCHOOL LEARNING CENTER  
3131 Techny, Northbrook, Illinois 60062  
7:00 PM, April 30, 2013**

**CALL TO ORDER**

The regular meeting of the Board of Education was called to order by President Handler at 7:18 PM.

**ROLL CALL**

Board Members:

Present: David Handler  
Mike Berkowitz  
Shel Leshner Arrived 7:30 PM  
Robert Spector  
Mary Crowe-Richards

Jeffrey Silver  
Bonnie Schoenberg

District Administration

Present: Dr. Alexandra Nicholson, Superintendent of Schools  
Cathy Lauria, Director of Business Services

A quorum of the Board was confirmed by President Handler.

**ADDITIONS OR CHANGES TO THE AGENDA**

None.

**READING OF COMMUNICATIONS TO THE BOARD OF EDUCATION**

None.

**RECOGNITION OF AUDIENCE**

None

**CONSENT AGENDA**

Member Schoneberg made a motion to approve items a through e of the consent agenda. Member Crowe-Richards seconded the motion. The motion passed on a roll call 6:0.

**ACTION ITEMS**

Member Silver made a motion to approve the Resolution Authorizing Transfer from Operations and Maintenance Fund into the Educational Fund of West Northfield School District 31. Member Crowe-Richards seconded the motion. The motion passed on a roll call 6:0.

**INFORMATION AND DISCUSSION ITEMS**

The retiring Board members expressed their belief that the administrative team is strong and effective and shared advice with the incoming Board members.

**RECOGNITION OF AUDIENCE**

None

ADJOURN *sine die*

**REORGANIZATION MEETING OF THE BOARD OF EDUCATION**

**ANNOUNCEMENT OF AND ADMINISTRATION OF OATH OF OFFICE TO NEWLY ELECTED BOARD MEMBERS**

Superintendent Nicholson announced the newly elected Board members – Laura Greenberg, Robert Resis, Kosta Skoulidakis, and Peter Stamatis. All four Board members took the oath.

**SELECTION OF PRESIDENT PRO TEM**

The Board of Education selected Alexandra Nicholson as president pro tem.

**SELECTION OF RECORDING SECRETARY PRO TEM**

The Board of Education selected Tina Nielsen as recording secretary pro tem.

**CALL TO ORDER OF THE OPEN SESSION OF THE REORGANIZATION MEETING OF THE BOARD OF EDUCATION**

The Open Session of the reorganization meeting of the Board of Education was called to order by Superintendent Nicholson at 8:10 PM.

## **ROLL CALL**

### Board Members

Present: Shel Leshner  
Jeffrey Silver  
Bob Spector  
Laura Greenberg  
Robert Resis  
Peter Stamatis  
Kosta Skoulikaris

### District Administration

Present: Dr. Alexandra Nicholson, Superintendent of Schools  
Cathy Lauria, Director of Business Services

A quorum of the Board was confirmed by Alexandra Nicholson.

## **ELECTION OF BOARD OFFICERS**

The Board of Education elected the following Board officers:

### President:

Shel Leshner nominated Jeffrey Silver for President. Robert Spector seconded the nomination. The vote was 7:0 on a roll call.

### Vice-President:

Shel Leshner nominated Robert Spector for vice-president. Jeffrey Silver seconded the nomination. The vote was 7:0 on a roll call.

### Secretary:

Jeffrey Silver nominated Shel Leshner for secretary. Robert Spector seconded the nomination. The vote was 7:0 on a roll call.

## **SELECTION OF RECORDING SECRETARY**

Member Leshner nominated Tina Nielsen as the Recording Secretary. Tina Nielsen was voted as Recording Secretary 7:0 on a roll call.

## **SET TERM LENGTH FOR BOARD OFFICERS**

Member Leshner made a motion to keep the term length for Board officers at two years. Member Spector seconded the motion. The motion passed 7:0.

## **SET DATES AND LOCATIONS OF REGULAR BOARD MEETINGS**

Superintendent Nicholson reviewed the recommended dates, times and locations of the regular Board meetings from July 2013 through June 2014. The Board agreed to maintain these dates/times/locations with the exception of July 25, 2013. July 25, 2013 will be changed to July 11, 2013 and the 25<sup>th</sup> will be the date for a second meeting in July if needed.

Member Leshner made a motion to approve the Board of Education recommended dates, times and location of the regular Board meetings from July 2013 through June 2014. Member Stamatis seconded the motion. The motion passed 7:0.

## **SELECT ORGANIZATION REPRESENTATIVES**

The responsibilities of the Board of Education organization representatives were reviewed and the following assignments were agreed upon by the members of the Board of Education:

NSSED	Shel Leshner
IASB	Robert Resis
Ed-Red	Robert Spector
District 31 Foundation	Laura Greenberg
Northbrook Economic Development Committee; Glenview Plan Commission	Peter Stamatis
Township Board Presidents	Jeffrey Silver
Stakeholders Financial Advisory Committee	Kosta Skoulikaris

## **INFORMATION AND DISCUSSION ITEMS**

Superintendent Nicholson reviewed the three mandatory Board member training, including the Open Meetings Act training, five hours of professional development leadership training, and the Performance Evaluation Reform Act (PERA) training. Superintendent Nicholson explained the different ways these trainings can take place. The choice of the Board was to use the option of our school legal firm, Scariano, Himes & Petrarca, that annually offers five hours of free training for the Board of Education members and administrators. Our upcoming five hours can be used for mandatory board training. This would allow us to schedule the training on dates that work with Board member schedules.

Superintendent Nicholson informed the Board that she was developing a new Board of Education member workshop that she would like to hold within the next month to provide new members information that will be helpful for them during upcoming Board discussions and decision making. She noted that the veteran Board members were welcome to participate. After further discussion, it was agreed to have the workshop on Wednesday May, 29, 2013 beginning at 5:00PM.

Superintendent Nicholson requested that Board members give any certificates they receive upon completion of the required training to Tina Nielsen, Recording Secretary, to file in the District office.

**ACTION ITEMS**

Superintendent Nicholson summarized the recommendation to appoint David Handler as a West Northfield School District 31 Board of Education designee for matters related to Allstate real estate tax appeals. She explained that Mr. Handler could be the Board’s sole designee or in addition to current Board members. After further discussion, Member Leshner made a motion to appoint David Handler as designee for Allstate matters. President Handler seconded the motion. The motion passed 7:0

**ADJOURN MEETING**

Member Greenberg made a motion to adjourn the meeting. Member Skoulikaris seconded the motion. The motion was passed 7:0. The Board adjourned at 9:03 PM.

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Board President

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Board Secretary

\_\_\_\_\_  
Date