

# **MINUTES OF THE PUBLIC HEARING MEETING OF THE BOARD OF EDUCATION**

**FIELD SCHOOL LEARNING CENTER  
3131 Techny, Northbrook, Illinois 60062  
7:00 PM, December 20, 2012**

## **CALL TO ORDER**

The Public Hearing of the Board of Education meeting was called to order by President Handler at 7:03 PM.

## **ROLL CALL**

Board Members:

Present: David Handler  
Jeffrey Silver  
Mike Berkowitz  
Bonnie Schoenberg

Absent: Shel Leshner  
Robert Spector  
Mary Crowe-Richards

District Administration

Present: Dr. Alexandra Nicholson, Superintendent of Schools  
Cathy Lauria, Director of Business Services

A quorum of the Board was confirmed by President Handler.

Director of Business Services Cathy Lauria reported that the estimated levy was presented at the November Board meeting. She explained that the Truth and Taxation Act requires a public hearing when the amount requested is 5% or more in excess of the previous year's levy.

Director Lauria explained that we are recommending the Board pass the resolution providing for the levy of taxes for 2012, the resolution to levy certain special taxes, the 2012 certificate of tax levy, and the resolution to instruct the county clerk how to apportion the 2012 tax levy extension reductions. Director Lauria further explained that the amount included in the levy from the Astellas property is based on the prorated amount of taxes to be paid by Astellas before the 7b goes tax incentive goes into effect next year. At this point in time, the incentive will remain in place over a decade.

Member Berkowitz made a motion to adjourn the public hearing. Member Schoenberg seconded the motion. The motion passed 4:0

# MINUTES OF REGULAR MEETING OF THE BOARD OF EDUCATION

**FIELD SCHOOL LEARNING CENTER**  
**3131 Techny, Northbrook, Illinois 60062**  
**7:00 PM, December 20, 2012**

## CALL TO ORDER

The Regular Meeting of the Board of Education was called to order by President Handler at 7:03 PM.

## ROLL CALL

Board Members:

Present: David Handler  
Jeffrey Silver  
Mike Berkowitz  
Bonnie Schoenberg  
Shel Leshner arrived at 7:05 PM

Absent: Robert Spector  
Mary Crowe-Richards

District Administration

Present: Dr. Alexandra Nicholson, Superintendent of Schools  
Cathy Lauria, Director of Business Services

A quorum of the Board was confirmed by President Handler.

## ADDITIONS OR CHANGES TO THE AGENDA

President Handler requested a moment of silence for all of the victims of the shooting in Connecticut and their families.

## READING OF COMMUNICATION TO THE BOARD OF EDUCATION

None.

## RECOGNITION OF AUDIENCE

PTC representative Terah Bozarth reported that the copy of the Wildcat times has been distributed. The Book Fair was a great success and the proceeds went to purchase books for the learning center. The PTC is also in the process of voting on a request to fund new Spanish books for Winkelman.

## CONSENT AGENDA

Member Schoenberg made a motion to approve items a through m 23 on the consent agenda. Member Leshner seconded the motion. The motion passed on a roll call 5:0.

## ACTION ITEMS

Member Schoenberg made a motion to approve the Resolution of West Northfield School District #31, Cook County, Illinois Providing for the Levy of Taxes for the Year 2012, approve Resolution to Levy Certain Special Taxes and to approve 2012 Certificate of Tax Levy. Member Berkowitz seconded the motion. The motion passed on a roll call 5:0.

Member Schoenberg made a motion to approve the Resolution to Instruct County Clerk how to Apportion 2012 Tax Levy Extension reductions for West Northfield School District #31, Cook County, Illinois. Member Berkowitz seconded the motion. The motion passed on a roll call 5:0.

## **INFORMATION AND DISCUSSION ITEMS**

Director of Business Services Cathy Lauria stated that she attended two meetings. One meeting was a SELF meeting, which was for the worker's compensation pool that the district belongs to and the other was a SSCIP meeting for the district's risk management insurance pool. We added new coverage to our risk management which is pollution legal liability coverage that will protect us from things like leaking tanks underground, mold, asbestos and other hazards. A three year policy was approved at a rate of about \$750.00 per year. Our insurance premiums increased 3.7% this year. The increase was actually 7.7% but because we are in a pool they decided to use some of the reserves to offset the increase to the premium. They are looking for support of the administrators and school board members on legislation that is resurfacing against insurance pooling organizations. There is also another piece of legislation that is resurfacing which proposes changes on a school district elects counsel when they need to represent themselves in cases where there is a union issue. Board members commented that they support insurance pools and are against anti-pooling insurance organizations.

Cathy Lauria summarized the monthly budget summary for October. She explained that these summaries are based on earlier month in which the bank accounts have to be reconciled. President Handler requested that the percentage spent and percentage of the year be added to this budget summary for future reports. Mrs. Lauria stated that she will do so.

Mrs. Lauria reported that we received a permit fee check in the amount of \$47,495.54. This is from a new development that is going to be built in unincorporated Northbrook, 3800 Greenleaf. Mrs. Lauria is in the process of how that amount was determined.

Cathy Lauria reported that the lighting retrofitting project will begin on December 31, 2012. It will take a couple of days to complete. The floors will be refinished during the winter break. Bertog has followed through and donated the trees and shrubs which have been planted outside of Field Middle School. Bertog is willing to donate additional landscaping in the spring to Winkelman and Field Schools.

### ***Board Reports***

Member Schoenberg reported that the Education Foundation has been working on a number of fund raisers. The winter benefit is February 9, 2013.

Field Principal Erin Murphy summarized the first reads on the following policies:

- i. *Accounting and Adults*
- ii. *Activity Funds*
- iii. *Environmental Quality of Buildings and Grounds*
- iv. *Facility Management and Building Programs*
- v. *Fiscal and Business Management*
- vi. *Insurance Management*
- vii. *Pandemic Preparedness*
- viii. *Payment Procedures*
- ix. *Purchases and Contracts*
- x. *Resource Conservation*
- xi. *Revenue and Investments*
- xii. *Use of Credit and Procurement Cards*

### ***Freedom of Information Requests***

None.

### ***Student Enrollment***

Superintendent Nicholson summarized the student enrollment by grade level and information about students transferring in and out of the District.

**RECOGNITION OF AUDIENCE**

None.

**CLOSED SESSION MEETING**

Member Schoenberg made a motion to move into closed session. Member Berkowitz seconded the motion. On a roll call. The motion passed 5:0.

**ACTION REGARDING THE APPOINTMENT, EMPLOYMENT, COMPENSATION OR PERFORMANCE OR SPECIFIC EMPLOYEES**

Member Schoenberg made a motion to approve the Director of Business Services Cathy Lauria's a three year extension to her employment agreement. Member Leshner seconded the motion. The motion passed 5:0.

**ADJOURN MEETING**

Member Schoenberg made a motion to adjourn the meeting. Member Leshner seconded the motion. The motion was passed 5:0. The Board adjourned at 8:00 PM.

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Board President

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Board Secretary

\_\_\_\_\_  
Date