



# **WEST NORTHFIELD SCHOOL DISTRICT 31**

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3131 TECHNY ROAD, NORTHBROOK, ILLINOIS 60062-5899  
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## **AGENDA FOR THE REGULAR MEETING OF THE BOARD OF EDUCATION**

**FIELD SCHOOL LEARNING CENTER  
3131 Techny, Northbrook, Illinois 60062  
7:30 PM, February 21, 2013**

- I. CALL TO ORDER
- II. ROLL CALL OF MEMBERS
- III. ADDITIONS OR CHANGES TO THE AGENDA
- IV. READING OF COMMUNICATIONS TO THE BOARD OF EDUCATION
- V. RECOGNITION OF AUDIENCE
  - a. Visitors Requesting to Address the Board – no formal requests
  - b. Parent Teacher Club Monthly Report
- VI. CONSENT AGENDA
  - a. Approve Minutes of the January 17, 2013 Regular Meeting of the Board of Education
  - b. Approve Minutes of the January 17, 2013 Closed Meeting of the Board of Education
  - c. Approve Payroll for the First Half of the Month of January in the Amount of \$332,243.49
  - d. Approve Payroll for the Second Half of the Month of January in the Amount of \$338,924.03
  - e. Approve Payroll for the First Half of the Month of February in the Amount of \$348,417.40
  - f. Approve Warrants for the First Half of the Month of January in the Amount of \$121,805.53
  - g. Approve Warrants for the Second Half of the Month of January in the Amount of \$237,574.95
  - h. Accept Donations – none
  - i. Approve Destruction of Closed Session Audio Tapes from December 2010 Through June 2011
  - j. Approve Keeping Approved Written Minutes of Closed Session Board Meetings from December 2010 Through June 2011
  - k. Adopt Board Policies Effective Immediately
    - i. Communicable and Chronic Infectious Diseases
    - ii. Copyright
    - iii. Drug and Alcohol Free Workplace
    - iv. Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers
    - v. Employment At-Will, Compensation, and Assignment
    - vi. Maintaining Student Discipline
    - vii. Recognition for Service
    - viii. Resignations

- ix. Staff Development Programs
- x. Substitute Teachers
- xi. Suspension
- xii. Terms and Conditions of Employment and Dismissal

VII. ACTION ITEMS

- a. FMLA Requests
- b. 2013-2014 District Calendar
- c. Emergency and Crisis Plan Update

VIII. INFORMATION AND DISCUSSION ITEMS

- a. Administrative Reports
  - i. Director of Business Services Cathy Lauria
    - 1. Monthly Budget Summary
    - 2. General Ledger Summary
    - 3. Potential New Development Update – Glen Star Project -verbal
    - 4. 2013-2014 Student Fees – Kindergarten and Transportation
    - 5. Life Safety Repairs Update / Tentative Schedule
- b. Board Reports
  - i. David Handler – Northfield Township Board Presidents
  - ii. Jeff Silver – Illinois Association of School Boards
  - iii. Mary Crowe-Richards – NSSED
  - iv. Shel Leshner / Mike Berkowitz –Economic Development Committee, Northbrook
  - v. Bob Spector – Ed-Red
  - vi. Bonnie Schoenberg – Education Foundation Board Representative
  - vii. Shel Leshner – Stakeholder Financial Advisory Committee
- c. Policies – first read
  - i. Compliance with the Fair Labor Standards Act
  - ii. Employment Termination and Suspensions
  - iii. Equal Employment Opportunity and Minority Recruitment
  - iv. Evaluation
  - v. Hiring Process and Criteria
  - vi. Personal Technology and Social Media; Usage and Conduct
  - vii. Workplace Harassment Prohibited
- d. Freedom of Information Act Requests
  - i. Illinois Association of School Boards Conference – Daily Herald
- e. Technology Update
- f. Student Assessment
  - i. New ISAT Cut Scores
- g. Student Enrollment
  - i. February 2013 by Grade Level
  - ii. Student Transfer-In / Out

IX. RECOGNITION OF AUDIENCE

X. CLOSED SESSION TO CONSIDER INFORMATION REGARDING POSSIBLE LEGAL MATTERS, AND THE APPOINTMENT, EMPLOYMENT, COMPENSATION OR PERFORMANCE OF SPECIFIC EMPLOYEES

XI. ACTION REGARDING THE APPOINTMENT, EMPLOYMENT, COMPENSATION OR PERFORMANCE OF SPECIFIC EMPLOYEES

XII. ADJOURN MEETING

Respectfully submitted,

Dr. Alexandra Nicholson  
Superintendent of Schools  
February 21, 2012